



इंडियन ऑयल कॉर्पोरेशन लिमिटेड

एओडि - डिगबोई रिफाइनरी

पो.ओ. डिगबोई, पिन-786171, असम



Indian Oil Corporation Limited

AOD - Digbol Refinery

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असम ऑयल डिवीजन  
Assam Oil Division

Ref. No. DR/R2/2021-20121389

Dated: 07.04.2022

To,  
SRI SAHIL PAUL  
S/O SRI SAMIRAN PAUL  
LADRAM BARRACK  
GNB ROAD  
OPPOSITE OF VISHAL MEGA MART  
TINSUKIA-786125  
STATE - ASSAM

Dear Sir,

**Offer of appointment for the post of Jr. Engineering Assistant- IV (Production)**  
**In the pay scale of Rs.25,000/- to Rs.1,05,000/-**

This is with reference to your Written test & Skill/Proficiency/Physical Test held at Digbol on 24.10.2021 and 23.11.2021 respectively and your Pre-Employment medical examination held on 06.12.2021, we are pleased to offer you the post of Jr. Engineering Assistant- IV (Production) in the pay scale of Rs.25,000/- to Rs.1,05,000/- on the following terms and conditions:

1. Your salary will be fixed at Rs. 25,000/- per month in the pay scale of Rs. 25,000/- to Rs.1,05,000/- .In addition you will receive Dearness Allowance and other allowances, if any, according to the rules of the Corporation, in force, as amended from time to time. Annual increments would be subject to the rules of the Corporation.
2. You will be required to work under the supervision of such officers and supervisors as you may be directed from time to time.
3. Your services will be liable to be transferred to any place in India in the service of the Corporation at the discretion of the Management.
4. You will be on probation for a period of six months from the date you join the post, which may be extended depending upon your performance, application, attendance, verification of character and antecedents, caste and bearing at the sole discretion of the Management. If your work is found to be satisfactory during the probation period and verification of your caste (applicable to SC/ST/OBC), character and antecedents are also found satisfactory, you may be confirmed in service. Your services will not be regarded as confirmed until a letter of confirmation is issued by the Management. Your services can, however, be terminated at any time during the probation period without notice or without assigning any reason whatsoever.
5. The Management may transfer you for work in any Section/Plant/Department/Unit of the Corporation as it may consider necessary at its discretion from time to time without detriment to your emoluments. You may be transferred from one shift to another according to working convenience. You will work in 48 hours per week shifts.

कमल बसुमती