

IQAC MEETING

25/11/2019

AGENDA

- 1) Submission of report by outgoing Coordinator, IQAC, Tinsukia College
- 2) Handing over of charge to new committee.

Members present at the
change handover meeting
of IGAC. held on.
25/11/19.

Members of New Committee.


- 1) Ray- Arinda. Chairperson
- 2) Lajen Saisia (Coordinator) - RS
- 3) Mayuri S. Bhowmik (Member) MB
- 4) ~~Jyotirmee~~ Dutta
- 5) Kennalimor Kalita
- 6) Adirab Borgshain (AB)
- 7) Deepika Bhattacharya.

Members of Old
Committee.

- 1) Pommal
- 2) 2
- 3) Ajit Ch. Phukan
- 4) Jyotirmee Dutta
- 5) Rasmita Borahotony
- 6) Rajen Motom (RM)
- 7) Boikunthi 2
- 8) Shw 25/11/19
- 9) Lavin 19
- 10) Susmita Chakraborty
25/11/19
- 11) Rosini Dutta RD
25/11/19
- 12) Deepika Bhattacharya.
- 13) Bhadrishan Choudhury
- 14) Raghunath Yadav
- 15) Sanjukta Gohain Barman
- 16) Ruby Baruah
- 17) Saswati Phookan
- 18) Monika Devi
- 19) Ranjan Gogoi
- 20) Hima Hazarika Dm -
- 21) Sanchal Dama
- 22) Jodanta Bar

In today's meeting organised for handing over the charge of IQAC to the new committee, the Principal expressed his gratitude to the old committee for their service.

Dr. Mriganka Chaudhury explained the activities undertaken by their committee and informed the new committee about the responsibilities to be taken. After that the files and equipments were handed over to the new co-ordinator along with keys etc. The meeting concluded with it.


25/11/19

OFFICE OF THE PRINCIPAL

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TINSUKIA COLLEGE



TINSUKIA - 786 125 (ASSAM)

Established : 1956

Website : www.tinsukiacollege.edu.in

www.edufee.online

E-mail : principal@tinsukiacollege.edu.in

Date: 18/01/2020

Ref. No. TC/IQAC/Verify/20

To

Mr. Rajen Saikia, Coordinator
Dr. Bhairab Borgohain, Member
Dr. Deepika Bhattacharjee, Member
Ms. Mayuri Sharma Barua, Member
Dr. Kamalash Kalita, Member
Dr. Pallavi Gogoi (Librarian)
Mr. Niranjana Kr. Shukla, Member

Sir/Madam,

A meeting of the IQAC will be held on 21-01-2020 (Tuesday) at 11.00AM to discuss about the recent updates and activities of IQAC so that the future plan and course of action can be highlighted. So, I hereby would like to request all the members of the committee to attend the same without fail.

Thanking you,

Sincerely yours,

(Dr. Ranjan Kumar Das)

Principal

TINSUKIA COLLEGE

Tinsukia

IQAC MEETING

21/01/2020

AGENDA

1. Discussion on AQAR 2018-19 and follow up actions to be taken.
2. Induction of Biplab Banik into membership of IQAC (Core Committee)
3. Selection of two assistant coordinators.
4. Renewal of sub-committees under IQAC.
5. Restoration of old college website.
6. Publication of back volumes of " The Tinsukia College Chronicles".
7. Others.
8. Remarks by Coordinator.
9. Remarks by the Chairperson.

Meeting.
IQAC, Tinsukia College.

21/01/2020.

Signatures

① Ranjan Kr. Das

② Kamalini Choudhary

③ Pallavi Gogoi

④ Mayura S. Das

⑤ Deepika Bhattacharya

⑥ Mirajee Kr. Shukla


⑦ Bhairab Dasgupta

⑧ Rajen Saikia

Today, i.e. on 21/01/2020 a meeting was held under the chairmanship of Dr. Ranjan Kumar Das. Rajen Saikia, Co-ordinator explained the purpose of the meeting. After speaking on the AQAR submitted on 31/12/2019, he expressed his views in details on the Mentor-mentee system. Mayuri Sharma Baruah suggested that feedback be taken from Honours students who are regular in attending classes. Another member Niranjana Kumar Shukla suggested that a committee be formed for implementing Mentor system. Subsequently, a three membered committee was constituted with the Co-ordinator Mayuri S. Baruah and Dr. Kamallesh Kalita as members. The issue of Alumni Association was also discussed in the meeting. It decided on retaining the former body with fresh inclusions. As for formation of Parent Teacher Association, the Chairperson Dr. R. Das expressed willingness to shoulder the responsibility. Dr. Pallavi Jyoti, Librarian was entrusted with the responsibility of updating the Value Register of books purchased till date. The Principal informed the meeting that Manoj Dutta, office staff has already been deputed to upload the AQAR and update the Academic calendar. Dr. Biplab Barik has been included as member to the Core Committee, IQAC. Further, Mayuri Sharma Baruah and Dr. B. Borgohain have been selected as Assistant Co-ordinators. The meeting approved the names of Dr. Jyoti Prasad Chaliha (educationist), President / Gen. Secy, TGSU (Student member), Abhishek Rana Barah (Alumni), Bibek Modi (Industrialist) as members to the IQAC committee. The meeting decided

to reshuffle and reconstitute the sub-committees at the earliest. It decided to form a new Editorial Board for Chronicle to publish the January 2020 issue onward. It also agreed to make collaboration with UNICEF/ Tezpur University and ICMR for the benefit of the college. Finally, the meeting agreed on adopting Dighalsaku Village, Borekuri and Borekuli High School for extension service.

The meeting concluded with the Chairperson's words of gratitude to the entire committee for its support and co-operation.


21/01/2020

Chronical - 2000 - 2001 Edition Board
19 July to Dec 19
United Nations Univ.
Seminar / workshop
village school
Adaptation
Workshop on Tourism Guide to ASA
Ser

Meeting
IQAC, Tinsukia College

09-07-2020

Signatures :-


1. Principal & Chairperson - 

2. Co-ordinator - Rajen Saha

3. Asst. Coordinator -

4. Members.

(a) Deepika Bhattacharjee -

(b) Niranjan kr. Shukla - 

(c) Biplob Barua -

B. Barua
09.07.20.

09-07-2020

IQAC Meeting

Agenda

- ✓ 1. Taking the chair by Chairperson,
- ✓ 2. Objectives of the meeting – by IQAC Coordinator
- ✓ 3. Students Satisfaction survey, - (2017) → RAC →
- ✓ 4. NIRF Score 2019, →
- ✓ 4. Expansion of IQAC, →
- ✓ 5. Renaming of College Website, →
- ✓ 6. Conduction of Webinar by various Departments,
- ✓ 7. Training for faculty members on use of ICT tools,
- ✓ 8. Any other matter.
- ✓ 9. Vote of thanks.

Meeting completed successfully.

9/7/2020

Proceedings of ~~the~~ IQAC meeting held on 09-07-2020

The chairperson, and principal, Dr Surjya Chutia, ~~took~~ chair ~~of~~ the meeting of IQAC, Tinsukia College, held on the 9th July 2020.

The Coordinator, IQAC, explained the objectives of the meeting. The coordinator, Rajin Saikia, explained about Students Satisfaction Survey (SSS) and stressed the need for sending a detailed list of Student Enrollment fulfilling all the requisites as per NAAC Guidelines in the AQAR 2020. He also placed the recently released NIRF Score in the meeting and urged to take adequate steps to improve in the areas of Research productivity (RP) and Perception (PR) where the scores are comparatively ~~low~~ poor. He also expressed concern over the fact that though it was reported that students feedback survey was conducted, the ~~for~~ data could not be submitted in AQAR 2019.

Ms. Mayuri Sharma Baruah, Asst Coordinator, emphasised on organising State and National level webinars by the college during this phase of close down of educational institutions due to COVID-19 pandemic. She also expressed the need for arranging a training programme for our teachers on use of ICT tools.

Dr. Biplob Barik, member, insisted to buy a new laptop to conduct webinar because the old one cannot support some functions in Zoom because of its low configuration. The chairperson conceded promptly.

The chairperson regretted over the failure to publish two issues (Jan 2018 & July 2018)

of "The Tinsukia College Chronicle", the half-yearly news letter of the college. He urged that if publication of two issues in an academic year seems to be difficult, at least one issue must be published in a year.

Mr. Niranjana Shukla placed the idea that training on use of ICT tools can be provided by the faculty members of BBA department. He is also of the view that a whatsapp group should be created by the Chairperson, IQAC, including all the teaching and non-teaching staff of the college, to share the quality enhancement activities to be undertaken by IQAC.

The coordinators pledged for induction of another member as joint-coordinators. The Chairperson proposed the name of Dr. Balbul Gogoi as joint-coordinator and rest of the members present in the meeting unanimously supported it.

The meeting of IQAC held on the 9th July, 2020 resolved to the following:-

1. In order to fulfil the SSS requisites, the college will take adequate measures following the NAAC Guidelines.

2. Data collection, regarding NIRF, will be done stringently. Dr. Kamallesh Kalita, member, IQAC, is to be deputed for the purpose.

3. The following persons are co-opted as new members of IQAC:-

- 1) Ms. Dibyajyoti Dohdia as member, entrepreneur
- 2) Ms. Anima Hazarika, Lirakian i/c, as member
- 3) Dr. Bulpul Gogoi as Joint-coordinator.
- 4) One member from Guardians is to be selected.

Decision taken ~~to~~ to duly inform NAAC regarding the ~~change~~ new name of Tinsukia college website.

5. Decision taken on requesting different departments of Tinsukia College to conduct webinars/workshops during this phase of COVID-19 pandemic.

6. Decision taken to organise training programme to train the faculty members of the college on use of ICT tools.

7. Decision taken ~~to~~ to put pressure on the members of the editorial board to expedite the process of publication of 'The Tinsukia College Chronicle' Jan. 2020 issue. Dr. Kamalash Kalita will look after the matter.

9/7/2020