



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	TINSUKIA COLLEGE
Name of the head of the Institution	DR RANJAN KUMAR DAS
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03742338340
Mobile no.	9435736364
Registered Email	tinsukiacollege1956@gmail.com
Alternate Email	principaltinsukiacollege@rediffmail.com
Address	Near Tinsukia District Sports Association Ground (Kachujan Stadium)
City/Town	Tinsukia
State/UT	Assam
Pincode	786125

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Mr. Rajen Saikia			
Phone no/Alternate Phone no.		03742338340			
Mobile no.		9435736329			
Registered Email		tinsukiacollegeiqac@gmail.com			
Alternate Email		saikiarajen@rediffmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://tinsukiacollege.org/aqar.html			
4. Whether Academic Calendar prepared during the year		No			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	73.75	2004	16-Feb-2004	15-Feb-2009
2	B+	2.55	2016	16-Sep-2016	15-Sep-2021
6. Date of Establishment of IQAC			21-Apr-2005		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Regional Level Workshop on 'Nriya Yoga and Indian Classical Dance (Bharat Natyam)'		08-Apr-2019 05		30	

Regional Level Workshop on 'The Nuances of the CBCS System and Measures for its Effective Implementation at the Undergraduate Level'	23-Apr-2019 01	136
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Tinsukia College	RUSA	MHRD	2018 365	9000000
Tinsukia College	RUSA	Govt. of Assam	2018 365	1000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

10000000

Year

2018

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Chalking out plan to provide INR 2000/ to every department for best Seminar Paper presented by 6th Semester Students. 2. Allotment of INR 20,000/ to every department to organize Regional Level Seminar/Workshop/Field Study 3. Initiating Plans for the formation of a Computer Laboratory. 4. Making the Faculty well versed with the nuances associated with the newly introduced CBCS system at the UG level through workshop. 5. Organizing Workshop on Yoga and Nritya for the

teachers and students.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Faculties from the Science stream to conduct special classes at Sarbojonin Valika Vidyalaya.	6. Faculties from the departments of Physics & Geography went to the school and conducted some classes
NSS to conduct a weeklong cleanliness drive at the village Ahukhat from the 12th to the 19th of March, 2019.	5. NSS conducted a weeklong cleanliness drive at the village Ahukhat from the 12th to the 19th of March, 2019.
A three months Basic Chinese Speaking Certificate Course to be introduced from the next semester.	3. Although four students enrolled for the course and a faculty namely Ms Aditi Bhuyan was appointed, classes had to be suspended after a few weeks due to the students' opting out of the programme.
2. Two trainers to be trained for the conduction of the Spoken English Pre-Basic Course.	2. Two trainers, namely Prabir Gaurab Sengupta and Niribili Konwar were appointed as trainers for the Spoken English Certificate Course.
1. Owing to the nonavailability of the PMKVY recognition, the Beautician Wellness Course, the Agriculture Training Program and Tourism Development Program will now be run as College Certificate Courses and syllabus modules will be prepared accordingly.	1. The Three Months' Certificate Courses in Agriculture Training and Beautician and Wellness started successfully and the first batch of students completing the course were provided pass certificates by the college.

[View File](#)

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

21-Feb-2019

17. Does the Institution have Management

No

Part B

CRITERION I – CURRICULAR ASPECTS**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College being an affiliated Institution does not have much liberty with regards to curriculum design and development. For U.G. courses, Dibrugarh University (the affiliating University) frames the syllabi and the college being affiliated to the University has to follow it in its entirety. Revision is also under the jurisdiction of the University. Implementation of the curriculum is carried out through both traditional methods (chalk and talk) and use of smart boards, power point and audio visual tools . At the commencement of each academic year, every department chalks out the teaching plan for the semester and allots the units among the faculty members. Every faculty member then makes his or her individual lesson plan which is displayed at the departmental notice board for the information of the students. Tutorial classes are held every Saturday to ensure holistic and effective learning. Internal Assessment is done in a transparent way and the students are given the opportunity to examine their answer scripts. Every department has a counselling team which provides guidance to the students on both career related and personal matters. Moreover, a students' feedback mechanism is at place which is maintained by the Grievance Redressal and Feedback Cell of the college so that any grievance can be freely brought to the notice of the authorities by the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Beautician Course	NIL	01/03/2019	90	Yes	The students are empowered with an added skill for better employability prospects after graduation.
PreBaisc Spoken English Course	NIL	01/03/2019	104	N/A	The students are empowered with an added skill for better employability prospects after graduation.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	NIL	01/08/2018
MSc	NIL	01/08/2018
MCom	NIL	01/08/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Assamese, Bengali, Economics, English, Geography, Hindi, History, Philosophy, Political Science	17/06/2019
BSc	Botany, Chemistry, Mathematics, Physics, Statistics, Zoology	17/06/2019
BCom	Accountancy, Management	17/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	33

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	01/08/2018	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	40
BSc	Chemistry	22
BSc	Zoology	30
BSc	Statistics	7
BBA	BBA	5
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

• The students offer their feedback with regard to their study and also to their experience at the college at the end of each semester. • Students are selected at random from each of the three semesters of each department. • The selected students are provided with a questionnaire to fill in. • The questionnaire consists of 37 questions and a free text section which allows students to comment on any aspect they wish. The feedback exercise is entirely confidential and anonymous • Responses of the individuals to the various questions in the questionnaire are given in 5point Likert scale. The feedback data are compiled in frequency distribution table of grades for each question separately and then median of a distribution is obtained as an average grade. • Graphs (histogram or pie diagram of the distribution are also prepared for each criterion separately. • Finally a detailed overall conclusion is drawn highlighting the areas of strength and weakness in performances of the institution, as a whole during the 6month period with suggestions on scope for further Improvement wherever necessary. • The findings of the feedback exercise are conveyed to the concerned teacher(s)/departments. • The main issues that emerge from feedback data are communicated to the head of the institution. Affairs and urgent/serious matters, concerning a department, are discussed with respective HOD's.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Application	120	141	61
BBA	Marketing Management, Financial Management, Human Resource Management, Management of Insurance Business, Hospital and Health Care Management, Tourism and Travel Management	75	71	30
BCom	Accountancy, Management	900	1247	958
BSc	Botany, Chemistry, Geography, Mathematics, Physics, Zoology	720	749	556

BA	Assamese, Bengali, Economics, English, Geography, Hindi, History, Philosophy, Political Scienceosophy	900	1300	1022
----	---	-----	------	------

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2659	Nil	77	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
77	21	86	8	5	Nil
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

. The mentoring system is looked as an enhancement strategy for undergraduate students. It works as a support to the plight of a student at risk. • The mentoring system covers only the students pursuing Honours in a subject. • Students, of each of the three semesters, are assigned to a faculty member of their respective department at the commencement of 6 month programme. • Mentors meet their students and guide them with their studies and extracurricular activities. They also provide advice relating to career guidance and personal problems. Every department mentors its students on various aspects associated with learning. The students are provided guidance on academic writing, preparation and presentation of seminar papers, project reports and various other life skills and soft skills. Each department divides its students into groups and each group is put under a faculty member who acts as the mentor of the group. • Mentors also keep track of the mentees' performance during the two in-semester examination, short seminars, group discussions at their respective department. • Mentors communicate with the mentees at the time of difficulties/opportunities to help them develop further in their areas of interest. • The Departmental Managing Committee, under the stewardship of Head of the department, select the mentors. The HOD'S monitor different activities of the assigned mentors and the mentees. The HOD'S meet the mentors of his/her department at least once in a month for reviewing proper implementation of the system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
736	72	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
73	59	14	Nil	29

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Assistant Professor	NIL
2019	NIL	Assistant Professor	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	NA	6th Semester	31/05/2019	16/07/2019
BSc	NA	6th Semester	31/05/2019	16/07/2019
BA	NA	6th Semester	31/05/2019	16/07/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Evaluation is an integral component of the Teaching Learning scenario which can contribute towards enhancement of learning. Besides two Sessional Tests conducted every semester, student paper presentation, seminars, field project reports and group discussion are conducted by the respective departments. The outcomes of these tests and projects are displayed on the departments' notice boards. The IQAC, since last academic year, has allotted a financial reward of Rupees Two Thousand to very department for the best seminar paper presented by the 6th semester students. The students are encouraged to prepare papers for their departmental journals. The students are mentored by the teachers for writing academic papers and articles.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As an affiliated college, the academic calendar prepared by Dibrugarh University is followed. However, the college prepares a supplementary academic calendar in which it incorporates the dates of admission to various courses, the dates of various internal assessment activities like sessional tests, field studies, seminars.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[Not uploaded in college website](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BCA	Assamese, Bengali, Economics, English, Geography, Hindi, History, Philosophy, Political Science,	324	132	41
NA	BBA	Botany, Chemistry, Geography, Mathematics, Physics, Statistics, Zoology, Economics	179	131	73.1
NA	BCom	Accountancy, Management	375	252	67.2
NA	BSc	Marketing Management, Financial Management	10	9	90
NA	BA	Computer Application	9	5	55.6

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NIL](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	260000	185000

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NA	01/08/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/08/2018	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	01/08/2018
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	1	2.90
National	Chemistry	1	0.48
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	2
Commerce	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	NA	2018	0	NA	Nil
NIL	NA	NA	2019	0	NA	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	Nill	Nill	0
NIL	NIL	NIL	2018	Nill	Nill	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	15	Nill	6
Presented papers	13	12	Nill	Nill
Resource persons	Nill	Nill	1	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
7 days Special Camp at Ahugat village, Tinsukia	NSS	5	60
International Yoga Day	NSS and EcoClub	23	120
Organ Donation awareness programme	NSS in collaboration with Zuble Foundation, Guwahati	7	34
Special Yoga training Camp	NSS in collaboration with District sports office, Tinsukias	14	55
World No Tobacco Day	NSS in collaboration with District health society, Tinsukia	10	42
Special Lecture on Choose life, no tobacco	NSS	24	118
Swachhata Pakhwada	NSS	46	96
General Campus Cleanness drive	NSS and EcoClub	24	74

World environment Day	NSS and EcoClub	34	126
Lecture on Positive thinking and its impact on health	Cell for Womens Studies and Development	20	60
Lecture on 08.03.2019 Women trafficking in North East	CWSD	52	200
Lecture on World Menstrual Hygiene Day on 23.05.2019	CWSD	40	104
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Conducted State Level Chemistry Olympiad Examination 2018	Appreciation Certificate for Centerin charge	Gauhati University	240
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS in collaboration with Care North East Foundation	Plastic free campus	42	186
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NA	NA	01/08/2018	31/07/2019	NIL

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	01/08/2018	NIL	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	1178162

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	46510	647257	200	44046	46710	691303
e-Books	95000	Nil	Nil	Nil	95000	Nil
Journals	44	60300	Nil	Nil	44	60300
e-Journals	6000	Nil	Nil	Nil	6000	Nil
Digital Database	65000	Nil	Nil	Nil	65000	Nil
CD &	60	Nil	Nil	Nil	60	Nil

Video

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/08/2018
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	87	15	16	16	10	15	28	0	5
Added	30	1	0	0	0	0	0	0	0
Total	117	16	16	16	10	15	28	0	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	http://tinsukiacollege.org

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	1726202	0	759411

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Though the institution have a well framed procedure and policy for utilization and maintenance of various aspects could not be provided since the same had not been uploaded in the institutional website.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Poor Fund	50	120900
Financial Support from Other Sources			
a) National	Ishan Uday	27	1458000
b) International	NIL	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Prebasic Spoken English Certificate Course	01/03/2019	28	NIL
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	Nil	Nil	Nil	Nil
2019	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	124	BA/BSc/BCo m/BBA/BCA	Assamese, English,	Dibrugarh University,	MA/MSc/MCom/MCA/MBA

Hindi, Geography, Economics, Political Science, History, Philosophy, Physics, Chemistry, Mathematics, Botany, Zoology, Statistics, Commerce, BBA, BCAs	Tezpur University, Assam University, NEHU Shillong, Rajiv Gandhi University, Arunachal University, K.K.H.S.O.U, IDOL Gauhati University, IGNOU, DODL Dibrugarh University, Sikkim Central University
--	--

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
SLET	6
GATE	1
Civil Services	1
Any Other	12

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Indoor Games	Institution	33
Cultural	Institution	51
Literary and Debating	Institution	22

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Silver medal	National	1	Nil	TCS1900430	IMON SONOWAL
2019	Semifina list	National	1	Nil	TCS1900430	IMON SONOWAL
2019	Gold medal	National	1	Nil	TCS1900430	IMON SONOWAL

2019	Bronze medal	National	1	Nil	TCS1900430	IMON SONOWAL
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A full fledged Students Union is constituted in every academic year through a proper procedure of election. The union has portfolios with responsibilities for conducting various student related activities throughout the year, for example, College week, Saraswati Puja, Biswakarma Puja, Sankardev tithi, participation of college students in intercollege sports, youth festival, publication of college magazine etc. The union members have their representatives in various committees such as GSCASH (Gender Sensitization Committee against sexual Harassment), Grievance Redressal Cell, IQAC etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governing body of the college has constituted different committees to execute the various plans of the college including academic plans. These committees consist of Teachers, Office staff as well students. Some of the prominent committees are. 1. Construction Committee 2. Purchase Committee 3. Admission Committee 4. Academic Committee 5. Anti ragging Committee 6. Hostel Management Committee 7. Canteen Committee 8. Library Committee 9. College level Examination board 10. Gender Sensitization committee against sexual harassment 11. SWAYAM coordinating committee etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1. All admission policies are clearly spelled out in the prospectus along with the number of seats available against every programme of the college.

2. Full details of admission along with details of fee structure are also available on the college website, notices and prospectus. 3. advertisements for admission in various programmes of studies are also given in the local newspapers and local news channels. 4. The entire process of issue and submission of application forms are carried out online. 5. A detailed merit list is published before two days of actual admission and displayed in the college notice board.

Industry Interaction / Collaboration

Interactions are made from time to time when students industrial visit programme is organised in nearby industries.

Human Resource Management

All permanent posts of teaching and non teaching staff are filled up strictly in accordance to the rules and regulations of the government of A Assam. 2. in case of self financed programmes, teaching staff are recruited locally and are paid consolidated salary out of the college fund. 3. a large number of support staff has to be appointed on ad hoc basis because of non creation of new permanent teaching posts. They are appointed locally and are paid fixed salary out of college fund. 4. Besides teaching and examination works, faculties are engaged in other spheres of activities of the college like admission, students sports programme, cocurricular activities etc. 5. teachers also have representation in governing body of the college.

Library, ICT and Physical Infrastructure / Instrumentation

1. Installation of 3 interactive boards with an investment of Rs. 1800000 for effective teaching and learning. 2. Establishment of computer lab with 32 peripherals with a total investment of 1000000. 3. 100 pairs of new desk benches has been procured for holding examination in auditorium so that regular classes are not affected. 4. ILMS system is available in library. 5. Online admission of students has been introduced. 6. epayment system has been initiated in respect of student admission.

Research and Development

1. voluntary leaves are granted to those who are engaged in active research. 2. a research cell exists in the college which helps and guides

	researchers in preparation of proposal for funding of research. 3. Central library is having sufficient stocks of books, journals as well as access to e resources.
Examination and Evaluation	very limited scope, however two sessional examinations are conducted as per university regulation. For continuous evaluation of students, seminar/ group discussions are held in departmental level and home assignments are also given to the students.
Teaching and Learning	1. Use of ICT 2. field trip, study tour 3. organising lecture by educationist of different fields 4. departmental seminar/group discussion/field work
Curriculum Development	1. Very limited scope being an affiliated college 2. some faculty members are involved in syllabus revision committee and board of studies of Dibrugarh University

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	All the infrastructural development works, specially in case of planning, bidding for technical equipment and their prices, are based on e governance. Quotations for various infrastructural development works are invited online through our official college website.
Administration	All the administrative works, viz., admission of students, registration of students, and attendance of both teaching and non teaching staff are maintained electronically.
Finance and Accounts	Computerized methods are used in accounts and financial activities. Files are maintained systematically under each heading in both the forms of soft and hard copies.
Student Admission and Support	The entire admission procedure is carried out electronically and all the related data are communicated with the affiliating university on an online basis. The student support system, provided in the form of services rendered to the students through different committees such as Anti ragging committee, Admission fees waiver committee etc, is accomplished by a purely online system.

Examination	The works under various phases of university examination such as conduction, entry of marks of in semester examinations on theory, practical and internal assessment, end semester zone related activities are done electronically.
--------------------	---

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL	01/08/2018	31/12/2018	Nil	Nil
2019	NIL	NIL	01/01/2019	31/07/2019	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP in Behavioral Remodelling Use of ICT Tools in Classroom Delivery of teachers	3	29/04/2019	05/05/2019	7
STC in Language Literature of North East India	1	04/10/2018	10/10/2018	7
STC in Gender Sensitization	1	17/12/2018	21/12/2019	7

STC in Human Rights	3	12/11/2018	18/12/2019	7
RC in Environment Studies	1	01/02/2019	21/02/2019	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers Benefit Fund, Medical Fund	Teachers Benefit Fund, Medical Fund	Poor Fund, Medical Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1. An internal financial audit is conducted by a local registered chartered accountant on every year on a regular basis. 2. External financial audit is carried out by auditors appointed by the government on every four or five year interval.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

1288958

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Presently there is no Parent Teacher Association is in place.

6.5.3 – Development programmes for support staff (at least three)

Presently there is no development programmes for support staff is in place

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Prebasic Spoken English Certificate Course introduced • Beautician and Wellness Certificate Course introduced • Language Lab established • Use of ICT

in teaching learning initiated

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	NIL	01/08/2018	01/08/2018	31/12/2018	Nil
2019	NIL	01/01/2019	01/01/2019	31/07/2019	Nil
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	01/08/2018	31/07/2019	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Activities of the EcoClub: 1. On 2nd October, 2018, cleanliness drive was launched. 2. On 28th February 2019, National Science Day was celebrated wherein eminent physicist Prof. Gaurangadhar Barua delivered a popular talk. 3. 22nd March 2019, World Sparrow Day was observed. 4. 22nd April 2019, World Earth Day was celebrated. 5. On 22nd May 2019, a popular talk was delivered by Prof. Ranjan Das on the occasion of World Biodiversity Day. 6. On 31st May 2019, World No Tobacco Day was celebrated, which was organised by District Health Society in collaboration with EcoClub and NSS Unit of Tinsukia College. 7. On 5th June 2019, plantation programme was undertaken within the college campus on the occasion of World Environment Day. 8. On 21st June 2019, International Yoga Day was organised by EcoClub and NSS unit. 9. On 27th June 2019, International Day against Drug Abuse and illicit trafficking was observed by Tinsukia District Police in collaboration with NSS Unit and EcoClub. On December 2015, the then Principal of Tinsukia College, signed an agreement with Tinsukia Electrical Subdivision, APDCL as a beneficiary of a ground based 25 KW Solar Photo Voltaic (SPV) plant commissioned in the premises of Tinsukia College. Following are the minutes of two important agreements that had been drawn up for subsequent course of action and compliance for all concerned involved in operation and maintenance of the plant. 1) 20KWP ongrid solar power plant had been synchronised with the LT panel of Tinsukia College. 2) 5KWP offgrid SPV system had also been commissioned successfully. The system has battery back up of 48V, 300Ah capacity to cater the load during grid failure. The connected load of electricity for Tinsukia College is 87KW. Thus the SVP plant supplies 5.75 of the power requirement of the college. Currently, in this academic year, the SVP plant has been shifted from ground to the rooftop of the auditorium building. It has been in workable condition and functioning properly since its

inception till date.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	2
Braille Software/facilities	No	Nil
Rest Rooms	Yes	2
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	01/08/2018	0	NIL	NIL	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	31/07/2019	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	01/08/2018	31/07/2019	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The following are the initiatives taken by Tinsukia College to make the campus eco friendly 1. Waste Management System has been introduced in the college campus in collaboration with NGOCare North East foundation. Twin bins are installed on every 50 feet interval all over the campus to deposit waste of so called two categories degradable and non degradable. Garbage from filled in bins are dumped into garbage pits accordingly. Personnel from local municipal board collect these wastes on every weekend. 2. A plastic bank donated by NGOCare North East foundation has been installed to collect all kinds of plastic waste. 3. A Botanical Garden is maintained with many varieties of local Flora being planted by Department of Botany, Tinsukia College. 4. A Solar Photo

Voltaic (SPV) Plant has been installed as an alternate energy source. 5. A survey has been conducted to count the number of Avi fauna and Butterflies within the campus of the college so that their habitats can be maintained and conserved.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. INR 2000/ is awarded to every department for best Seminar Paper presented by 6th Semester Students. 2. INR 20,000/ is allotted to every department to organize Field Study

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The details of the vision, priority and thrust areas of the institution is not provided since the same have not been uploaded in the institutional website.

Provide the weblink of the institution

<http://tinsukiacollege.org>

8.Future Plans of Actions for Next Academic Year

Future Plans for next academic year: 1. To introduce Teacher Training Certificate Programme on Spoken English 2. To introduce Certificate Course in Human Rights 3. To sign MoU with Indian Skills Academy/Assam Skill Development Mission (ASDM) for Skill Development 4. To introduce Certificate Course on Performing Art 5. To introduce Certificate course on Electrical Maintenance and Repairing 6. To organise National and State level Seminars/Workshops/FDPs 7. To adopt schools for Gender Sensitization and Sexual Harassment Awareness Campaign 8. To introduce Certificate Course in Mushroom Cultivation 9. To launch 'Save Language Save Linguistic Ethnicity' campaign on World Mother tongue Day (21st February) 10. To introduce Honours Programme in Bengali 11. To apply for PG courses affiliated to Private Universities 12. To encourage students to enrol in SWAYAM online courses