Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**TINSUKIA COLLEGE**
Name of the head of the Institution	**Dr. Surjya Chutia**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03742338340**
Mobile no.	**9101216063**
Registered Email	**tinsukiacollege1956@gmail.com**
Alternate Email	**principaltinsukiacollege@rediffmail.com**
Address	**Near Tinsukia District Sports Association Ground (Kachujan Stadium)**
City/Town	**Tinsukia**
State/UT	**Assam**
Pincode	**786125**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mr. Rajen Saikia**
Phone no/Alternate Phone no.	**03742338340**
Mobile no.	**9435736329**
Registered Email	**tinsukiacollegeiqac@gmail.com**
Alternate Email	**rsaikia786125@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://tinsukiacollege.in/data/page/aqar-list/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://tinsukiacollege.in/data/page/academic-calender/#

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**73.75**	**2004**	**16-Feb-2004**	**15-Feb-2009**
2	**B+**	**2.55**	**2016**	**16-Sep-2016**	**15-Sep-2021**

6. Date of Establishment of IQAC	**21-Apr-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Financial Support to Department of Botany for Project Work	02-Dec-2019 1		20
Awareness drive for COVID for distribution of Mask, Sanitizer and Gloves	01-Jul-2020 3		300
A COVID Testing camp was organized at Tinsukia College	28-Aug-2020 1		250
Inauguration of three bronze statues of prominent personalities of Assam	01-Sep-2020 1		300
Observation of National/International days	02-Oct-2020 1		340
During the period of LOCK DOWN due to COVID 19 pandemic several National & International level webinars had been organizedThe Resilience of the Environment and Peril to the Economy- Emergence of New Debate During COVID-19	06-Aug-2020 1		158
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ASTEC, DST, Govt. of Assam	Science Popularisation and Environment Council	ASTEC, Govt. of Assam	2020 365	50000
DHE, Govt. of Assam	Sensitisation of College	DHE, Govt. of Assam	2020 365	17000
ASTEC, DST, Govt. of Assam	National Green Corps to Eco Club	ASTEC, DST, Govt. of Assam	2019 365	5000
DHE, Govt. of Assam	Girl's Common Room	DHE, Govt. of Assam	2020 365	100000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File

10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Financial Assistances (Prize Money) of Rs. 20,000/ (Rupees twenty thousand only) and Merit Certificates were awarded to the Institutional Best Graduate Students of three streams (Arts, Commerce and Science). • Assisting in the verification process of documents in the new appointments of Assistant Professors of the Tinsukia College and two newly established Colleges (BRMC and PNGBC) of neighbourhood. • Publication of College News Letter (Chronicle). This New Letter reflects the various activities of the college. • Online Student Feedback system has been undertaken and it is analyzed. • Signed an MoU with ICT Academy, Chennai for conduction of Faculty Development Programmes/Seminars /Workshops.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To enhance ICT enabled class rooms.	Constructed ICT enabled rooms to conduct not only classes but also for organizing seminars/workshops.
To establish a state-of-the-art IT laboratory.	A well equipped IT Laboratory has been developed to undertake computer classes and project works of the students.
To upgrade departmental laboratories of the institution.	Procured laboratory equipments for the Departments of Botany, Chemistry, Geography, Physics and Zoology under RUSA 2.0
Upgradation of the existing certificate course on Beautician and Wellness.	The certificate course Beautician and Wellness course has been upgraded as an Advanced course of the same.
To introduce a vermicomposting plant under the supervision of Department of Botany, Tinsukia College.	A Vermicomposting Plant has been established to nurture the floras of the college campus
To renovate the existing Botanical Garden with new species of Orchids & various other plants	Botanical Garden has been revamped with plantation of large number of Orchids and new species of flora.

To introduce M.Sc. in Computer Sciences under ASTU, Guwahati	Official Correspondence with Assam Science & Technology University (ASTU) is in progress.
To introduce Honours Programme in Bengali	Official Correspondence with the competing authorities (DHE and Dib. Un.) are in progress.
To launch 'Save Language Save Linguistic Ethnicity' campaign on World Mother tongue Day (21st February)	A community campaign entitled "SAVE LANGUAGE SAVE ETHNICITY" was launched at Kharangkong Village, Lekhapani, Margherita.
To organise National and State level Seminars/Workshops/FDPs	A large number of National/State level Webinars have been organized by our college itself and in collaboration with various renowned institutions.
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**30-Jun-2020**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College, being an affiliated Institution, does not have much liberty with regards to curriculum design and development. For U.G. courses, Dibrugarh University (the affiliating University) frames the syllabi and the college being affiliated to the University has to follow it in its entirety. Revision is also under the jurisdiction of the University. However, the Institution has its own strategy to implement the university planned curriculum. Implementation of the curriculum is carried out through both traditional methods (chalk and talk) and with the aid of ICT tool. At the commencement of each academic year, every department chalks out the teaching plan for the semester and allots different units of the syllabi among the faculty members with unanimity reached in a DMC meeting. Every faculty member then makes his or her individual lesson plan which is displayed at the departmental notice board for the information of

the students. A central Routine for classes is prepared in every semester, for all the three streams, so that all the subjects in a stream/ papers in a subject are evenly distributed over the classes of a week according to their respective credits. Tutorial classes are also accommodated in the routine to be held every Saturday to ensure holistic and effective learning. For recording and monitoring of progression of courses, a system of maintenance of a Teachers' Diary has been implemented where each teacher records their daily progression of courses, in accordance with his/her Teaching plan. The Principal of the college, being the Head of the institution, verifies the Diaries of the Teachers and preserves the documents in his custody at the end of the Academic year. An effective way of assessing the students during a semester period is the procedure of Internal Assessment. Internal Assessment is done in a transparent way by holding two in-semester examinations and the students are given the opportunity to examine their answer scripts. In addition to that, assignments are given to the students and short-seminars are organised. Every department has a counselling/mentoring team which provides help and guidance to the students on their study and career related as well as personal matters. Moreover, a students' feedback mechanism is at place which is maintained by the Grievance Redressal and Feedback Cell of the college so that any grievance can be freely brought to the notice of the authorities by the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	31/12/2020	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
B.A.BEd	NIL	31/12/2020
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Assamese, Bengali, Economics, English, Geography,Hindi, History, Philosophy, Political Science	17/06/2019
BSc	Botany, Chemistry, Mathematics, Physics, Statistics, Zoology	17/06/2019
BCom	Accountancy, Management	17/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	31/12/2020	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	21
BSc	Zoology	15
BSc	Chemistry	19
BSc	Statistics	5
BA	Geography	10
BBA	BBA	11
BCA	BCA	22
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

• The students offer their feedback with regard to their study and also to their experience at the college at the end of each semester. • Students are selected at random from each of the three semesters of each department. • The selected students are provided with a questionnaire to fill in. • The questionnaire consists of 37 questions and a free text section which allows students to comment on any aspect they wish. The feedback exercise is entirely confidential and anonymous • Responses of the individuals to the various questions in the questionnaire are given in 5point Likert scale. The feedback data are compiled in frequency distribution table of grades for each question separately and then median of a distribution is obtained as an average grade. •Graphs (histogram or pie diagram of the distribution are also prepared for each criterion separately. • Finally a detailed overall conclusion is drawn highlighting the areas of strength and weakness in performances of the institution, as a whole during the 6 month period with suggestions on scope for further Improvement wherever necessary. • The findings of the feedback exercise are conveyed to the concerned teacher(s)/departments. • The main issues that emerge from feedback data are communicated to the head of the institution. Affairs and urgent/serious matters, concerning a department, are discussed with respective HOD's. A Students Satisfaction Survey (SSS) is also conducted by the institution in online mode for the academic session of 2019-2020. The questionnaire for SSS is a 12-point structured format. A group of 100 students is selected at random from all the three semesters of Arts, Science and Commerce towards the end of the academic session and the questionnaire is

emailed to them. Duly filled in and submitted responses are analysed by the Grievance Redressal and Feedback Cell and the report is uploaded in the institutional website. The same is apprised to the principal for his information and necessary remedial action. A similar procedure is adopted for collection and analysis of online feedback from teachers, parents guardians also.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	BCA	25	35	25
BBA	BBA	50	60	37
BA	Assamese, Bengali, Economics, English, Geography, Hindi, History, Philosophy, Political Science	980	1398	952
BCom	Accountancy, Management	980	1016	853
BSc	Botany, Chemistry, Geography, Mathematics, Physics, Zoology	720	603	485

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2352	Nill	68	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
68	68	356	10	7	5

View File of ICT Tools and resources

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system is looked as an enhancement strategy for undergraduate students. It works as a support to the plight of a student at risk. • The mentoring system covers only the students pursuing Honours in a subject. • Students, of each of the three semesters, are assigned to a faculty member of their respective department at the commencement of 6 month programme. • Mentors meet their students and guide them with their studies and extracurricular activities. They also provide advice relating to career guidance and personal problems. Each of the departments mentors their students on various aspects associated with learning. The students are provided guidance on academic writing, preparation and presentation of seminar papers, project reports and various other life skills and soft skills. Each department divides its students into three groups semester wise and each group is put under a faculty member who acts as the mentor of that group. • Mentors try to establish a friendly relationship with the students and create an environment where the students feel free to express their grievances/ inconveniences if there is any. • Mentors also keep track of the mentees' performance during the two in-semester examination, short seminars and group discussions at their respective department. • Mentors communicate with the mentees at the time of difficulties/opportunities to help them develop further in their areas of interest. • Mentors also try to keep close contact with the parents guardians of the students and keep them updated about matters that deem necessary. • The Departmental Managing Committee, under the stewardship of Head of the department, select the mentors. The HOD's monitor different activities of the assigned mentors and the mentees. The HOD'S meet the mentors of his/her department at least once in a month for reviewing proper implementation of the system. • This continuous process of Monitoring and Mentoring is carried out under the supervision of the Honourable Principal and Vice Principal in association with the Internal Quality Assurance Cell. The authority take cognizances of the individual needs of the students as apprised by the HOD are of the departments and take necessary actions accordingly.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2352	68	1:35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
73	68	5	12	34

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Ranjan Kumar Das	Associate Professor	Green Tribunal Membership expert recognition

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	1st (CBCS)	02/01/2020	13/03/2020
BCom	BCom	1st (CBCS)	02/01/2020	06/03/2020

BSc	BSc	1st (CBCS)	31/12/2019	06/03/2020
BA	BA	3rd (Non-CBCS)	11/12/2019	13/03/2020
BCom	BCom	3rd (Non-CBCS)	09/12/2019	13/03/2020
BSc	BSc	3rd (Non-CBCS)	10/12/2019	13/03/2020
BA	BA	5th (Non-CBCS)	12/12/2019	13/03/2020
BCom	BCom	5th (Non-CBCS)	05/12/2019	13/03/2020
BSc	BSc	5th (Non-CBCS)	12/12/2019	13/03/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is an integral component of the Teaching Learning scenario which can contribute towards enhancement of learning. The modalities for Continuous Internal evaluation (CIE) have been formulated by the affiliating university. Yet effort has been made to improve the process of CIE with the addition of some extra curriculum to the prescribed method. As a regular practice, two In-Semester tests are conducted in every semester and the outcomes of these tests are displayed on the respective departmental notice boards. Apart from that, the departments allocate homework assignments to their students from time to time. Students also have to take part in paper presentation, short-seminars, group discussions, field survey report writing under various micro project works that are conducted by the respective departments. The IQAC, since the academic year 2017-18, have been granting a financial aid of Rupees Two Thousand to the departments, which have field project in final semester course curriculum, to reward the student for the best dissertation and paper presentation. In addition to the above, the institution, on its part, takes initiatives to carry out below stated students oriented activities with a view to explore and improve their qualities: (a) Unit tests are conducted at the end of each unit to assess the performance of a student. This serves as a means to extract out slow learners from the fast learners (b) The students are encouraged to prepare (i) Wall Magazine in their respective departments and (ii) papers for their departmental journals. (c) The students are mentored by the teachers for writing academic papers and articles. (d) Students are encouraged to give presentations on a topic of their choice by using PPT. Evaluators try to assess the level of their command on these ICT tools along with their hold on the subject. (e) Students are encouraged to foster their extracurricular activities, viz., dance, music, art, games sports, etc., by participating in various competitions in annual college week and inter college competitions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As an affiliated college under Dibrugarh University, Assam, the institution has to follow the academic calendar prepared by the University, for its affiliated colleges, in order to conduct different examinations and various student related activities of continuous internal evaluation. However, the college prepares a supplementary academic calendar of its own in which it incorporates the dates of admission to various courses, date of commencement of classes, the dates of various internal assessment activities like sessional tests, seminars,

group discussions, date of commencement of End-Semester Examination, Semester vacation date and different state and national holidays in consultation with the Academic Calendar and Holiday List published by the affiliating university. With an objective to make the teachers and students aware of different occasions to be observed at the institutional level, the academic calendar also includes the dates of various events to be organised by the college such as College Foundation Day, Fresher's Social, Election to College Student Union, Annual College Festival, etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://tinsukiacollege.in/data/page/course-outcome/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSc	BSc	Major and Non-Major	172	157	91.17
BCom	BCom	Speciality and General	361	337	93.35
BA	BA	Major and Non-Major	415	362	87.22
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://tinsukiacollege.in/data/page/student-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	630	UGC	260000	60000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	31/12/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Abstarct Lord	Sabana Begum	IOMAE,	30/10/2020	Art/Paining

Ganesha		Bangladeshh			
NCC Cadet Republic Day Parade	Abhishek Kumar Pandey	NCC, New Delhi	26/01/2020		NCC
Gold Medalist in Kerate	Gungun Yadav	SHOPORYU Kerate Association, Ministry of Sports and Youth Affairs, GOI	06/10/2019		kerate
World Badminton Championship, Kazan, Russia	Iman Sonowal	Badminton World Federation	30/10/2019		Badminton
Short Film on Baghjan Gas Blowout, Tinsukia, Assam	Imon Abedin	AlJezeera Media Netwrork, Doha, Qatar	24/07/2020		Short Film
Photograph on World Tourism Day	Imon Abedin	Assam Tourism Development Corporation Limited, Govt. of Assam	27/09/2019		Photography
International Positive Energy Art	Dibakar Moral	Rebel Art Space, Thailand	20/07/2020		Art
International Virtual Art Exhibition	Dibakar Moral	ArtCom Expo International Association of Artist, Uren, Norway	17/05/2020		Art
State Level Badminton Champion	Iman Sonowal	Assam Badminton Association	02/09/2019		Badminton
Photography on Endangered Owl of Assam	Imon Abedin	Sanctuary Nature Foundation	02/02/2020		Photography
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	31/12/2020
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	2	6
International	Botany	1	2.9
National	Political Science	4	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	2
Political Science	6
Bengali	2
Geography	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	Nill	Nill	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	5	Nill	Nill
Presented papers	3	2	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Performing Yoga at home (through online mode) on International Yoga Day, 2020	NSS, Tinsukia College	2	40
Covid-19 Awareness Programme in Tea Garden areas of Tinsukia	NSS, Tinsukia College	10	5
Awareness Programme in Adarsha Balika Vidyalaya, Tinsukia on Health and Hygiene	NSS, Tinsukia College	4	300
Youth Convention	NSS, Tinsukia College in collaboration with Nehru Yuva Kendra, Tinsukia	4	60
Cleanliness Drive in College Campus	NSS, Tinsukia College	7	60
World Ozone Day	Eco club, Tinsukia College in collaboration with ASTEC, Govt.of Assam	1	125
World Environment Day	Eco club, Tinsukia College	6	40
National Science Day	Eco club in collaboration with Tinsukia college Science Society and Womens Cell, Tinsukia College	55	170
World Food Day	Eco club, Tinsukia College	1	160
150th Birth Anniversary of Mahatma Gandhi (Gandhi Jayanti)	Eco club in collaboration with NSS, NCC and Students Union, Tinsukia College	4	340
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Conducted State	Appreciation	Gauhati	360

Level Chemistry Olympiad Examination 2019	Certificate for Center In-charge	University, Guwahati, Assam	

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nil	NIL	Nill	Nill

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	31/12/2020	31/12/2020	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ICT Academy Chennai	16/03/2020	To organize Seminar/FDP/Workshop	200

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8000000	10097574

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	46710	691303	604	181300	47314	872603
e-Books	95000	Nill	Nill	Nill	95000	Nill
Journals	44	60300	Nill	Nill	44	60300
e-Journals	6000	Nill	Nill	Nill	6000	Nill
Digital Database	65000	Nill	Nill	Nill	65000	Nill
CD & Video	60	Nill	Nill	Nill	60	Nill
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Biplab Banik	Concentration of Solution	GAD-TLC, PMMMNMMT Center, Ministrry of Education, GoI	20/06/2020
[View File](#)			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	117	16	16	16	10	15	18	50	0
Added	13	0	16	16	1	3	0	0	0
Total	130	16	32	32	11	18	18	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)
50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[nil]()

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2000000	**1523720**	**600000**	**558416**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Laboratory: All the departments, under Science stream, viz., Physics, Chemistry, Botany, Zoology, Geography, Computer Sciences, Mathematics and Statistics have well equipped Laboratory facilities. These laboratories undergo up gradation from time to time as and when required. The primary users of these laboratories are the students of the respective departments. These laboratories are managed and maintained by the supporting staff of the concern departments. The college authority takes adequate steps for renovation of these laboratories as and when required to meet the necessities as per revision of the courses. 2. Library: The central library, a state-of-the-art two storey building covering an approximate area of 14,000 sq. ft, is one of the largest college libraries in Assam. The library is rich enough with more than 50,000 text books references and sufficient number of E-Books, Journals, E-Journals, Digital Database, CD videos. The library is partially automated with an LMS, namely, SOUL. The functioning and regular updating of this software is looked after by the Librarian with the help and support of technical experts from outside. The library stock of books and their circulations are regularly maintained by an experienced staff under the supervision of the librarian. The library has a Book-Bank centre comprising of approximately 3000 books for support of poor and needy students. 3. Computers: The College has five computer laboratories equipped with more than 200 computers altogether. Apart from that, each department is allotted with a computer to carry out student oriented works and for official correspondences. Moreover, each of the employees in the Principal's office is provided with a PC. Most of these computers are provided with internet facility through a central Wi-Fi system. Both hardware and software maintenances of these computers are carried out, on a regular basis, by technical expert appointed by a local computer farm as per the contract signed by the college with the farm. 4. Classrooms: The College has 40 classrooms with diverse seating capacity. Maintenance of the existing wooden desk -benches is a common issue. During semester breaks repairing of the damaged furniture along with doors and windows are taken up. Besides, 4 classrooms have interactive whiteboard, 3 have interactive smart board (1 each in conference hall, computer classroom and BBA classroom) and all the classrooms have Wi-Fi connectivity. There is one Language Lab in the library building. The classrooms are well ventilated and have sufficient number of lights and fans. The college authority handles the maintenance of all the classrooms including daily cleaning to cleaning before re-opening of college

after semester breaks, repairing and replacement of electrical appliances to wooden furniture from time to time. It is worth mentioning that 200 pairs of desk benches, kept in the college auditorium, come useful during examinations. The auditorium accommodates a grand number of examinees so that regular classes for others are not hampered. For electricity back-up, the college has two generators with capacity 40 KVA and 10 KVA. Moreover, solar panels are installed over the roof of the auditorium which has an on-grid capacity of 5 KVA. These heavy duty Generators are maintained by personnel from service centers of respective companies. 5. Playground: The College, because of its vicinity to Tinsukia District Sports Association (TDSA), can utilize the playground of the later on rent basis to hold various outdoor games and sports during Annual College Week. The students who join in team events, e.g., Football. Cricket, can practice in TDSA playground and can get coaching by enrolling themselves as a regular player. However the college has a volleyball ground in its premises. Indoor games like Badminton, Table tennis are held in the auditorium, designed and structured for multipurpose uses. Even power lifting, that falls in the category of iron games are held in the auditorium. The College has a 15 station Gymnasium where interested students can practice Bodybuilding and Weight Training under the supervision of a trainer. The stock of various sports accessories, musical instruments, loud speaker and sound system, etc., is maintained by the college authority. The Gymnasium is maintained by the participating students themselves under the supervision of the trainer. But in case of any repairing or replacement of any constituent part technical experts from the supplying farm are engaged. 6. Hostel : The Tinsukia College Girls' Hostel stands at the north-east part in the college premises occupying a land area of and surrounded by high walls. Earlier the hostel had a seat capacity of 150. In the year 2015 the hostel underwent a massive renovation process to meet the present demand with enhancement in seat capacity, construction of a big dining hall with kitchen, installation of running water system and better toilet facility. The hostel boarders are consoled by uninterrupted power supply. For smooth running of the hostel the college authority appoints a lady Teacher, from the institution itself, as warden of the hostel. The hostel is well maintained by a strong staff comprising of one matron, two cooks, two helpers and a Chowkider. The warden supervises all matters including availability of basic amenities, food supply and food quality, medical care, etc. In case of solving any major issue the warden seeks help and support from the college authority. The Boys' hostel is situated in a place named 'Gelapukhuri' at a distance of 4 kilometer towards the north of the college covering an area of 5 Bigha. Currently the hostel is vacated as it undergoing extension and renovation under the supervision of Hostel Renovation Committee headed by the Principal of the college. 7. Canteen: The College Canteen lies in the heart of the college campus. It is a well equipped and well furnished facility with separate arrangements for teachers and students. Hot and tasty snakes along with hot and cold beverages are served in reasonable rate. There is a canteen Management Committee that decides the person or farm to whom the contract is to be given to run the canteen. The committee also monitors other matters related to the canteen, e.g., quality of food their rates, repairing and maintenance, etc. 8. Auditorium: The College auditorium is a huge structure covering an area of more than 1000 Sq. Mt. with a sitting capacity of more than 1000, erected in the college campus. Attached to the auditorium, there is a multi storied building. While the ground floor configures the stage for the auditorium the other floors on the top accommodate some of the Arts departments above the. The chairs are not fixed on the floor since the auditorium is designed for multipurpose use. The college authority takes all necessary steps for proper maintenance of the auditorium.

https://tinsukiacollege.in/data/page/maintanance-policies/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Arunachal Pradesh State Stipend, Ishan Uday Scholarship Scheme, Post matric Scholarship	369	7334000
b)International	Nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	30/12/2020	Nill	00
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Nil	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nil	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	9	B.Com	Commerce	Institute of Chartered Accountants of India (ICAI)	C.A
2020	4	B.A	Economics	Dibrugarh University	M.A
2020	4	B.A	Geography	Dibrugarh University	M.A
2020	1	B.Sc	Physics	Dibrugarh University	M.Sc
2020	1	B.Sc	Mathematics	Dibrugarh University	MCA
2020	2	B.Sc	Mathematics	Dibrugarh University, DHSK College (Dibrugarh University)	M.Sc
2020	6	B.Sc	Zoology	Gauhati University, Dibrugarh University, Cotton University, Pandu College (Gauhati University)	M.Sc
2020	6	B.Sc	Botany	B.Barooah College (Gauhati University), Tripura Central University, Sikkim Central University, Gauhati University, Dimoria College (Gauhati University)	M.Sc
2020	8	B.Sc	Chemistry	Sikkim Central University, Gauhati University, B.Barooah	M.Sc

				College (Gauhati University), Sikkim Central University, Tripura Central University, NERIST, Itanagar, Arunachal Pradesh NIT, Tiruchirapally, Tamil Nadu, Dibrugarh University	
2020	7	B.A	English	Dibrugarh University, EIFLU Shillong	M.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
GATE	2
Any Other	8

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intercollege Badminton competition held in Dibrugarh University on 18/09/2019	Intercollege	8
Inetrcollege Chess competition held in DHSK College on 19/09/2019	Intercollege	8
Inetrcollege Volleyball competition held in majuli College on 31/11/2019	Intercollege	20
Intercollege Taikwando competition held in Dibrugarh University on 31/10/2019	Intercollege	6
Intercollege Cricket competition held in Margherita College on 06.03.2020	Intercollege	27

Intercollege Kabbadi Competition held in Sapekhati College on 24/01/2020	Inetrcollege	28
Intercollege Cricket Competition held in Margherita College on 24/01/2020	Intercollege	22
Intercollege Handball competition held in Demow College on 02/11/2019	Intercollege	25
Intercollege Kho-Kho competition held in Golaghat College on 02/11/2019	Intercollege	25
Intercollege Football competition held on 06/08/2019	Intercollege	30
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal in all India Open Karate Cha mpionship	National	1	Nill	ART/FY0138	Gungun Yadav
2019	Siver medal in Badminton Championsh ip	National	1	Nill	TCS1900430	Imon Sonowal
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Tinsukia College Student Union is a welfare body constituted by students of the college at the beginning of every academic year. A general election is held in which students cast their vote to elect their leaders. The union is a fully fledged body comprising of a President, a General Secretary and other portfolios who evenly share their responsibilities under different heads, viz., Outdoor Games, Indoor Games, Cultural, Literary Debating, Magazine, Gymnasium, etc. They shoulder the responsibilities to held some of the major events, viz., Annual College Week, Saraswati Puja, Biswakarma Puja, Tithi of Mahapurush Sankardeva, participation of college students in Inter College Sports and Youth Festival, Publication of the 'Manisha', the Student Union Magazine, etc. The members of the Students' Union are actively involved with various important issues of the college with their representation in various committees such as

Internal Quality Assurance Cell, Grievance Redrassal Cell, Gender Sensitization Committee against Sexual Harassment, etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

392

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Initiation of conduction of Meeting has been started but due to COVID-19 Pandemic situation, all has been cancelled.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

[A] We have a number of committees which look after the various matters relating to decentralisation and participative management. Some of our prominent committees are: 1. Construction Committee 2. Purchase Committee 3. Admission Committee 4. Academic Committee 5. Anti ragging Committee 6. Hostel Management Committee 7. Canteen Committee 8. Library Committee 9. College level Examination board 10. Gender Sensitization committee against sexual harassment 11. SWAYAM coordinating committee etc. [B] In addition to this, Department Management Committees make a plan to monitor the Teaching and Learning Processes of the department to bridge Teachers and Students. [C] The Internal Assurance Quality Cell also consist of various sub-committees which will look after in different dimensions for academic and administrative development of the college. [D] The NCC and NSS units also help to assimilate the students coming from various parts of this region and make them to grow quality leadership through various kind of activities. Our students also participate every year on Republic Day parade and on Independence Day and they also get the Best NCC Cadet awards. Since last two years, few of our students got the invitation to participate on the Republic Day Parade in New Delhi. [E] The Tinsukia College Students Union having different portfolios organizes lot of events viz. cultural, sports (indoor and outdoor), debating, painting etc. They also organizes Freshmen social and parting social for the students of our college. [F] The Eco Club and Environment and Climate Cell of Tinsukia College organizes various commemorate National and International Days such as World Environment Day, National Science Day, World Food Day, World Biodiversity Day, World Sparrow Day etc. [G] Distribution of pen, paper and pencil to the needy and poor students of villages by CWSD (Womens Cell) of Tinsukia College.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Admission of Students	1. All admission policies are clearly spelled out in the prospectus along with the number of seats available against every programme of the college. 2. Full details of admission along with details of fee structure are also available on the college website, notices and prospectus. 3. advertisements for admission in various programmes of studies are also given in the local neewspapers and local news channels. 4. The entire process of issue and submission of application forms are carried out online. 5. A detailed merit list is published before two days of actual admission and displayed in the college notice board.	
Industry Interaction / Collaboration	1. A memorandum of understanding has been signed with ICT Academy, Chennai. 2. Further, collaboration with local industry initiative has been processed.	
Human Resource Management	All permanent posts of teaching and non teaching staff are filled up strictly in accordance to the rules and regulations of the government of Assam. 2. 12 numbers of Assistant professors have been appointed in different departments of college. 3. In case of self financed programmes, teaching staff are recruited locally and are paid consolidated salary out of the college fund. 4. Teachers also have representation in governing body of the college	
Library, ICT and Physical Infrastructure / Instrumentation	1. A few Textbook and computers have been procured during the year. 2. Few classrooms and Botanical garden had been renovated. 3. One unit of Vermicompsting plant has been established under the instruction of local entrepreneur. 4. Construction of new buildings (under RUSA 2.0 scheme) and Canteen are under progress. 5. A large numbers of Laboratory equipments have been procured under RUSA and College fund.	
Research and Development	1. A research cell exists in the college which helps and guides researchers in preparation of proposal for funding of research. 2. Central library is having sufficient stocks of books, journals as well as access to e-resources. 3. Some of Teachers have continued their UGC sponsored Minor Research Project.	
Examination and Evaluation	Blended mode of In semester and End	

	Semester examinations are conducted as per university regulation. for continuous evaluation of Students.Seminars and Home assignments are also given to the students through online mode.
Teaching and Learning	1. Use of ICT 2. field trip, study tour 3. departmental seminar/group discussion/field work (through online mode) 5. Online Teaching through various LMS such as Google Classroom, My-eClass academy, ZOOM, Google meet, Cisco Webex
Curriculum Development	1. Very limited scope being an affiliated college 2. some faculty members are involved in syllabus revision committee and board of studies of Dibrugarh University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All the infrastructural development works, specially in case of planning, bidding for technical equipment and their prices, are based on egovernance. Quotations for various infrastructural development works are invited online through our official college website.
Administration	All the administrative works, viz., admission of students, registration of students, and attendance of both teaching and non teaching staff are maintained electronically.
Finance and Accounts	Computerized methods are used in accounts and financial activities. Files are maintained systematically under each heading in both the forms of soft and hard copies.
Student Admission and Support	The entire admission procedure is carried out electronically and all the related data are communicated with the affiliating university on an online basis. The student support system, provided in the form of services rendered to the students through different committees such as Anti ragging committee, Admission fees waiver committee etc, is accomplished by a purely online system.
Examination	The works under various phases of university examination such as conduction, entry of marks of in semester examinations on theory, practical and internal assessment, end semester zone related activities are

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Nil	21/12/2020	31/12/2020	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Induction Programme	3	01/09/2020	30/09/2020	30
Refresher Course (SWAYAM ARPIT 2019)	1	01/08/2020	31/12/2020	150
Faculty Development Programme	7	02/05/2020	06/05/2020	05
Short Term Course	1	23/07/2020	29/07/2020	07
Refresher Course	1	09/12/2019	21/12/2019	14

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

Teachers Benefit Fund	Teachers Benefit Fund	Poor Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1. An internal financial audit is conducted by a local registered chartered accountant on every year on a regular basis. 2. External financial audit is carried out by auditors appointed by the government on every four or five year interval.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated

6214230

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

One meeting has been arranged under the banner of Parent-Teacher Association for the development of college in all respects. However, due to COVID-19 Pandemic, the activities has not been processed further.

6.5.3 – Development programmes for support staff (at least three)

1. We have signed one MoU with Cisco-Webex for arranging a platform to conduct online classes, webinars and conduction of online examination. 2. Dr. Biplab Banik, Assistant professor (Senior Grade) of Department of Chemistry and Dr. Koushal Sood (Assistant professor) of Department of Zoology had been exhaustively trained Faculty in conducting online classes through various LMS platforms including monitoring and evaluation of odd and even semester examinations. 3. Measures have been taken for cycle and car parking inside and outside the college campus. 4. The Teachers common room have been re-equipped with good sitting and reading arrangements having AC facility.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. A large number of National/State level Webinars have been organized by our college itself and in collaboration with various renowned institutions. 2. A community campaign entitled "SAVE LANGUAGE SAVE ETHNICITY" was launched at Kharangkong Village, Lekhapani, Margherita. 3. Botanical Garden has been revamped with plantation of large number of Orchids and new species of flora. 4. A Vermicomposting Plant has been established to nurture the floras of the college campus. 5. Procured laboratory equipments for the Departments of Botany, Chemistry, Geography, Physics and Zoology under RUSA 2.0 6. A well equipped IT Laboratory has been developed to undertake computer classes and project works of the students. 7. Constructed ICT enabled rooms to conduct not

only classes but also for organizing seminars/workshops.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Emerging Trends and Future Prospects in Chemistry	21/08/2020	21/08/2020	21/12/2020	192
2019	Observance of National/ Internationa l Days- Gandhi Jayanti	02/10/2019	02/10/2019	02/10/2019	340
2019	Celebration of World Food Day	19/10/2019	19/10/2019	19/10/2019	160
2020	During the period of LOCK DOWN due to COVID 19 pandemic several National Int ernational level webinars had been organized.	06/08/2020	06/12/2020	06/12/2020	158
2020	Enrichment of Teaching Ability through Online Mode	07/08/2020	07/12/2020	07/12/2020	186
2020	Gendered Spaces: Writing Land and Women	01/09/2020	01/12/2020	01/12/2020	220
2020	Bronze Statues of three prominent pe rsonalities of Assam,	01/09/2020	01/09/2020	01/09/2020	120

	viz. Rupknowar Jyoti Prasad Agarwala, Kalaguru Bishu Prasad Rabha and Sudha Kantha Dr. Bhupen Hazarika had been moulded and inaugurated in College premises on 1st September, 2020.				
2020	A COVID-19 Testing Camp was organized for Teachers, Staff for Tinsukia and Doomdooma College and the neighbouring localities on 28/08/2020	28/08/2020	28/08/2020	28/08/2020	200

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	29/12/2020	31/12/2020	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1) 20KWP ongrid solar power plant had been synchronised with the LT panel of Tinsukia College. 2) 5KWP offgrid SPV system had also been commissioned successfully. The system has battery back up of 48V, 300Ah capacity to cater the load during grid failure. The connected load of electricity for Tinsukia College is 87KW. Thus the SVP plant supplies 5.75 of the power requirement of the college. Currently, in this academic year, the SVP plant has been shifted from ground to the rooftop of the auditorium building. It has been in workable condition and functioning properly since its inception till date. 3) Two numbers of Solar Power Streetlamps had been installed inside the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Rest Rooms	Yes	4
Physical facilities	No	Nill
Braille Software/facilities	No	Nill
Provision for lift	No	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nill	Nill	23/08/2021	00	Nil	nil	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	30/08/2021	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	17/08/2021	30/08/2021	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. A Vermicomposting Plant has been established to nurture the floras of the college campus. 2. Botanical Garden has been revamped with plantation of large number of Orchids and new species of flora. 3. 1. The whole of the college campus is grown as an 'Oxygen Zone' since there are plenty of big trees in and around the campus. The students relish this as their privilege during their sojourn for three years at this college. That is why keeping the campus green is not merely a regular effort but a culture of the fraternity of this pioneering institution of this region. Keeping this in mind, saplings are planted every year in and around the college campus on the 5th June, the World Environment Day. 4. A Plastic Bank has been installed at the college campus to deposit all kinds of plastic wastes. 5. Twin bins are installed at different places all over the campus to dispose waste of the two categories, (i)

degradable and (ii) non-degradable, separately. Garbage from the filled in bins are then dumped in pits. Personnel from local Municipal Board collect these wastes on every weekend.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice – I Title of the Practice: Award to Rank Holders and Financial Aid for Departmental Field Studies Objectives: Tinsukia College is the premier institution of the far-off corner of NE region of India which was established in 1956, with the help of local philanthropies. Since its inception, the college has been instrumental in providing scope for the students of the region as well as neighbouring areas of Arunachal Pradesh. It has also catered to the needs of the downtrodden, marginalized and economically weaker sections of the society. The effort has always been to impart quality education, thereby paving the way for the growth and development of quality human resources. To encourage the marginalized section of the student to dream a better career through higher education, the college has been undertaking various schemes. Taking this into consideration we have adopted a scheme for rewarding the rank holders as well as providing financial grant to the departments for field studies. Context: As an affiliated college under Dibrugarh University and as there are more than 200 such undergraduate colleges, the students of our institution have to face a tough competition to get a rank in the university. However, it is matter of great pride for us that our students have been often successful in getting ranks in the university examination and it is our responsibility to encourage them for higher studies. An effort has been made in that direction by discharging awards to those meritorious students. A sum of Rs. 20,000/- is awarded to each of the three rank holders of each stream (Arts, Commerce and Science) The kin of Ex. Principal Late Prof. Amrit Bhattacharyya opened a trust named "Amrit Bhattacharyya Memorial Trust" and committed to continue providing Rs. 10000/- to each rank holders. The remaining amounts are compensated from the 'Internal Quality Assurance Cell' fund. Practices: 1. An award of INR 2000/- to the 6th semester student of every department for the best seminar presentation. 2. University, Institutional and Faculty wise Best graduates from our college are felicitated each with INR 10000/. 3. Allotment of INR 20,000/- to every department to organize Field Study. Best Practice – II Title of the Practice: Eco friendly Campus Objectives: An Eco Friendly Campus is a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. Maintenance of an eco friendly campus helps to promote awareness amongst the pupils and college fraternity that environment comprises interacting systems of physical, biological, and cultural elements, which are interlinked individually as well as collectively in various ways. Context: Tinsukia College is already rich in various floras in and around of its campus. Not much effort have been undertaken to accelerate the idea of eco-friendliness amongst the dwellings except streamlining the greenery. However, to make the concept persisting and systematic, various efforts have been made to initiate ancillary activities. Practices: 1 Twin bins are installed at different places all over the campus to dispose waste of the two categories, (i) degradable and (ii) non-degradable, separately. Garbage from the filled in bins are then dumped in pits. Personnel from local Municipal Board collect these wastes on every weekend. 2 A Plastic Bank has been installed at the college campus to deposit all kinds of plastic wastes. 3 The practice of planting a sapling somewhere in their locality is a prerequisite for the applicants, belonging to BPL families, so that their admission fees would be waived. The photograph, of a candidate planting a sapling, produced at the time of admission would serve as fee waiver.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution performs with strict adherence to its vision and mission and following are some of the steps undertaken in this direction:- 1. The whole of the college campus is grown as an 'Oxygen Zone' since there are plenty of big trees in and around the campus. The students relish this as their privilege during their sojourn for three years at this college. That is why keeping the campus green is not merely a regular effort but a culture of the fraternity of this pioneering institution of this region. Keeping this in mind, saplings are planted every year in and around the college campus on the 5th June, the World Environment Day. 2. The students of this college exploit their skill in the art of painting through a laudable precedence of painting on the front boundary wall highlighting some burning issues and heritages of Assam as well as India. 3. Photographs of eminent and legendary personalities of the native state, our nation and the world, with addition of a very short biography, are hanged all along the verandah of the institution. Students get acquainted with these personalities and get encouraged by their works. 4. Banners displaying warnings for student like "Use of Mobile phones Banned", "Sewing of Pan/Gutka strictly prohibited", "Gossiping and Loitering strictly prohibited" are fixed at different positions along the verandah as a measure to bring awareness among the students about the detrimental effect of these bad habits. 5. An area of more than 10,000 sq. ft. is allotted for "Golden Park" ,a flower garden in front of the college canteen having four concrete shades with sitting facilities to give comfort to the students. Students can spend their leisure time sitting there and chatting amongst them or utilize the time discussing any topic of their study.

Provide the weblink of the institution
https://tinsukiacollege.in/data/page/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

1. To organise National ans State level Seminar/Workshop/Faculty Development Programme. 2. To apply for PG courses affiliated to any private university. 3. To introduce Honours programme in Bengali. 4. To introduce M.Sc in Computer Science under Assam State Technical University (ASTU), Guwahati. 5. To establish a Central Research Facility Laboratory. 6. To renovate the existing Botanical Garden with more species of orchids and plants. 7. To establish a Vermi-Composting plant under the supervision of Department of Botany, Tinsukia College. 8. To upgrade the existing certificate course on Beautician and Wellness. 9. To establish a state-of-the-art IT Laboratory with more than 50 terminals. 10. To enhance the number of ICT enabled classrooms.