

TINSUKIA COLLEGE

TINSUKIA ASSAM

ANNUAL QUALITY ASSURANCE REPORT

2007-2008

**SUBMITTED TO
NATIONAL ASSESSMENT AND
ACCREDITATION
COUNCIL
BANGALORE**

AQAR 2007 – 08
(1st July,2007 – 30th June,2008)

Name of the Institution : Tinsukia College, Tinsukia

Year of the Report : 2007 – 08

Part A

The Plan of Action chalked out by the IQAC at the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Proposals for 2007-08	Outcome
Commencement of the Construction work of the Central Library	Foundation Stone of the Central Library laid down on 24 th March,2007 and is expected to be completed by 2009
Certificate Course in Bio-Informatics	Started by the department of Zoology in association with DOEACC, Guwahati from the Academic Session 2007-08.
Development of College Canteen	Constructed inside the recreational park
Mobilization of Fund for Construction of the Central Library Building	(I) Approached OIL INDIA LIMITED, for extending Financial Assistance of Rs.100000/ under Corporate Social Responsibility Scheme. The first instalment of Rs. 5,00,000/- received during 2007-08. (II) Chief Minister Sanctioned an amount of Rs. 20,00,000/- (Rupees Twenty Lacs only) out of Chief Minister Untied Fund for the Project.
Establishment of K.K. Handique State Open University Centre	Inaugurated by the Hon. Principal Dr. Bhuban Gogoi on 30 th March,2008 & Study Material were distributed among the learners on the same day. Mr. Kanak Chanda, Head of the Department of Bengali appointed as the Co-coordinator of the Study Centre.

Organization of National level Seminars	Could not materialize because of non-availability of Funds.
Construction of Class room for Commerce Block	Although financial support for construction of the same was received on 23/06/08 from Assam Branch Indian Tea Association (ABITA), due to the onset of monsoon, the construction work was postponed till September, 2008.

Part B

Activities reflecting the goals & objectives of the Institution.

Apart from the prescribed academic curriculum, students are encouraged to take part in the various activities organised by the college administration as well as the students' union of the college for all round development of the students. Value education, Counseling and Guidance Programmes, Field study tours are meant to promote the holistic development of students' personality. NSS activities provide them an opportunity to serve the less privileged section of the society.

Some Important Activities and Achievements are :

1. As decided by the Plan of Action in the AQAR 2006-07, the College was able to commence the 6 months certificate course in Bio-Informatics from the Academic Session 2007-08. The Certificate Course in Bio-Informatics introduced by the Department of Zoology is designed and developed by DOEACC Centre, Guwahati for imparting a fundamental knowledge in Bio-informatics to students pursuing graduation and to prepare them for advanced study on the Subject. The course was formally inaugurated by Dr. Kulendu Pathak, Vice-Chancellor, Dibrugarh University on September 8, 2007, in presence of DOEACC officials, teachers & students.
2. The 51st Foundation Day of the college was celebrated on 1st September, 2007. On the same day, IQAC of the college presented certificate of excellence and a cash award of Rupees 1000/ each to thirty four students who secured ranks in degree final examination 2007
3. The 3rd issue of 'Asha', a departmental journal of Bengali Department, published annually as a part of providing students an opportunity to improve their writing & literary skill, was inaugurated by the Principal Dr. Bhuban Gogoi in a meeting held on

- 3rd November,2007 under the chairmanship of Sri Kanak Chanda, HoD, Bengoli Department.
4. Dr. Dhrubajyoti Bora, an eminent Social Scientist and noted Columnist of the state, was invited to deliver the Teachers' Memorial Lecture on 12th December,2007 on the topic "Asomar Jatiyatabad Aru Nrigustic Jatiyatabadar Prashna". In this programme, a large number of local citizens, students & teachers participated.
 5. The Centre For Management Studies (CMS), Dibrugarh University organizes its 'Sanmilan' annually to promote management education. The Sanmilan programme of the current year was held on 6th October,2007 in the premises of Dibrugarh University. A team of BBA students of Tinsukia College, along with the Co-ordinator of BBA Programme Mr. S.K. Bora, participated in the event. A paper was presented on the topic "Developing Tourism Infrastructure of North-East India". The paper was jointly presented by Abhisek Agarwal and Vivek Goenka of BBA 3rd Year Programme. The paper was adjudged the best paper and awarded a cash prize of Rs. 3,000/- along with a certificate.
 6. The Assam College Teachers' Association organized a Zonal Level Seminar on 6th October, 2007 at Margherita College on the topic "Road Map Of Collegiate Education In North-East with Special Reference to Assam". A total of 5 papers related to the theme were presented from different Colleges. The Paper presented by Mr. Niranjana Kumar Shukla, Senior Lecturer, Department of Commerce, Tinsukia College, was adjudged the best paper and selected to be presented in the National Level Seminar to be organized by the Assam College Teachers' Association at Guwahati College, Guwahati on 8th & 9th February,2008.
 7. Tinsukia College, in collaboration with Assam Bigyan Lekhok Santha (ABLS) organized a district level Seminar on 8th May, 2008 on the topic Environment and Climate Changes. The Seminar was inaugurated by Dr. Bhuban Gogoi, Principal, Tinsukia College. The Keynote address of the Seminar was given by Dr. Amol Chandra Tamuli, Ex-Senior Scientist, CSIR Laboratory, Jorhat. A Large number of teachers and students participated in the seminar.
 8. Tinsukia Science Society, in collaboration with the Department of Chemistry & Physics of Tinsukia College observed International Science Day on 28th February,2008, with a daylong programme. A popular lecture session 'Science is Fun' was also held where Dr. Rajib Bordoloi, HoD (Physics), Tinsukia College and Sri Dhurbojyoti Prasad Majumdar, retired Head Master, Tinsukia Railway High School gave popular talks on the topic. A good number of students and teachers from different schools and colleges attended the programme.
 9. Computer Laboratory of Centre For Management Education, Tinsukia College was inaugurated by the Chairman of the Governing Body of the College on 22nd January, 2008. A computer Lab Management Committee was also constituted under the

chairmanship of G.K. Baruah, HoD of Computer Science to look after all aspects of the laboratory.

10. Aiming at education beyond barriers of age, prior qualification, time & geographical separation, the first Open University in the entire North Eastern Region of India, was established in Assam in the year 2005. The Tinsukia College study centre of the same was officially inaugurated on 30th March, 2008. An inaugural meeting was held under the chairmanship of Dr. Bhuban Gogoi, Principal, Tinsukia College. Considering the very high dropout rate of students in the entire Tinsukia District, the centre is expected to provide much relief to those students who could not complete their education under the regular system. Study materials were also distributed among the students at the end of the inaugural meeting.
11. A Career awareness programme was held on 9th February, 2008 at the conference Hall of Centre for Management Education, Tinsukia College. A team of Experts from NIS Academy, Dibrugarh, joined the programme as resource persons. All thirty-six students of the BBA course attended the programme.
12. The Internal Quality Assurance Cell (IQAC) in Association with ERUDITE, a leading Professional Career Counseling & Training Organization, organized a day long programme on the topic “How to prepare for Competitive Exams” particularly in Banking Sector for Third Year students of the college. About 186 students of different streams attended the programme.
13. Annual Cultural and Sports Week are part & parcel of collegiate education. It provides a platform to students to demonstrate their hidden talents in different fields of art, culture, sports, etc. The 43rd Annual College Week was held from 17th December, 2007. On this occasion, an exhibition of Art & Craft was also organized. On the concluding day, a general meeting was held under the chairmanship of the Principal of the college. Mr. Sujit Roy, President, Governing Body, graced the occasion as the Chief Guest. The winners were awarded the medals & certificate in the meeting.
14. The Cell for Women’s Study & Development of Tinsukia College organized a health counseling programme on 12th March, 2008 at G.K. Girls High School. Apart from the members of the cell, the programme was attended by renowned gynecologists Dr. K. Chakraborty and Dr. Chandralekha Saikia. The programme focused on “Health Consciousness and Difficulties in Adolescence Age” among the girls. About 300 girl students of the school took part in the programme.

New Academic Programme Initiated

1. The Department of Zoology started a six months certificate course in Bio-informatics in collaboration with DOEACC Centre, Guwahati.
2. A Study Centre of the Krishna Kanta State Open University inaugurated to provide an alternative for pursuit of higher education.

***Innovation in curriculum design & Transaction**

The college being an affiliated Institution does not have much liberty with regards to curriculum design and development. The under graduate Board of the affiliating University frames the syllabi and the curricula and the college being affiliated to the University has to follow it in its entirety. However, several teachers of the college are members of the Under Graduate Board of Dibrugarh University. They, in association with other members of the Undergraduate Board, design the syllabi for different Under Graduate Courses.

Inter Disciplinary Programme Started

Certificate Course in Bio-Informatics

Initiative Towards Faculty Development Programme

Faculties are constantly encouraged to avail the various faculty Development programmes initiated by the UGC, ICSSR, DST and other national agencies. Faculties are exposed to advanced level of knowledge and skill through the following activities.

No. of Teachers awarded Ph.D	: 01
No. of Teachers awarded M.Phil	: Nil
No. of Teachers pursuing Ph.D	: Nil
No. of Teachers pursuing M.Phil	: Nil
No. of Teachers attended Refresher courses	: 04
No. of Teachers attended Orientation Programmes:	01
No. of Teachers attended subject related training	: Nil
No. of Teachers who attended Seminar/Workshop,etc.	: 19
No. of Books published :	: 02

Seminar/Workshop Conducted

No National level Seminar was conducted during the year 2007-08.

Lectures/Seminars/Workshops conducted by the Departments

Tinsukia College in collaboration with Assam Bigyan Lekhok Santha (ABLS) organized a district level Seminar on 8th May,2008 on the topic Environment and climate changes. The Seminar was inaugurated by Dr. Bhuban Gogoi, Principal, Tinsukia College. The Keynote address of the Seminar was given by Dr. Amol Chandra Tamuli, Ex-Senior Scientist, CSIR Laboratory, Jorhat. A Large number of teachers and students participated in the seminar.

Research Grants

No Research Grants was received from the UGC during the year 2007-08.

Honours/Awards to Faculties

While no faculty received any awards, no teaching department received assistance under SAP, COSIST,etc.

Students' Achievements and Awards

- I. Number of 1st class rank holders in the BA/B.Sc/ B.Com Final Year examination conducted by the Dibrugarh University during 2007-08.

Academic Programmes	No. of rank holders
B.COM (Hon.)	21
B.Sc. (Hon.)	12
BA	01

- II. Two Students of BBA Course Mr. Abhisek Agarwal and Vivek Goenka won a cash prize of Rs. 3,000/- and a certificate in Paper Presentation Contest , organised by Centre For Management Studies, Dibrugarh University.

Internal Resource Generated

Resources generated through Self Financed Courses amounts to Rs. 3,00,000/- approximately during the year 2007-08.

Grants received from OIL INDIA LTD. to the extent of Rs. 5,00,000/- during 2007-08.

Grants received from ABITA Rs. 1,50,000/-

Community Service

The Cell for Women's Study & Development of Tinsukia College organised a health counseling programme on 12th March, 2008 at G.K. Girls High School. Apart from the members of the cell, the programme was attended by renowned gynecologists Dr. K. Chakraborty and Dr. Chandralekha Saikia. The Programme focused on "Health consciousness and Difficulties in adolescence age" among girls. About 300 girls' students of the school took part in the programme.

Teaching & Non-Teaching Staff Ratio

Teaching & Non-Teaching Staff Ratio 3:1

Library Services

Total numbers of books purchased by the Central Library during the year 2007-08 is 128. An amount of Rs. 21,123/- was spent to procure such books.

Assessment of Teachers by the Students

The Process of Teachers' assessment by students as devised by the IQAC during the Academic Session 2005-06 continued during the Academic Session 2007-08 also.

Unit Cost of Education

Stream	Pass Course	Major
Arts and Commerce	7,970	8,996
For Science	11,103	11,907

Computerisation of Administration & Admission,etc

Softwares are used in the preparation of salary register and students' Internal Assessment marks.

Financial Aids to the Students

Financial Support was provided to 32 students from the Students' Poor Fund during the Year 2007-08. A total amount of Rs. 44,200/- was spent for the same.

Activities of Guidance & Counseling Cell

A counseling programme on preparation for CAT / MAT Entrance Examination was organized by the Centre for Management Education of Tinsukia College on 5th August, 2008. Two experts on CAT / MAT Entrance examination, Sri Gaurav khemka and Sri. Harsh Khemka from the Institute of Management Studies (IMS), Guwahati were present as resource persons. Apart from all the students of BBA, eighty students and all the teachers of commerce department were present in the programme.

It is worth mentioning that the Guwahati Branch of IMS has agreed to offer regular coaching in this regard. The programme concluded with vote of thanks offered by Dr. Chaytanya Bora, co-ordinator, CME.

Support from Alumni Association

Tinsukia College completed fifty glorious years of existence in the year 2006. During its fifty years of existence, it has produce men and women who have made noteworthy contributions in different fields and occupies prominent position in the society. Some invaluable contribution of the alumni during the year 2007-08 is as follows

- I. Mr. Tridib Dutta an alumnus of the college and an acclaimed artist designed the cover page of the souvenir brought out as part of the golden jubilee celebration.
- II. Mr. Sajjan Bhajanka, Managing Director of the Century Plywood India limited, funded the entire cost of the souvenir brought out on the occasion of Golden Jubilee celebration.

Part C

Detailed Plans of the Institution for the next year i.e. 2008-09

- (1) Submit Proposal for launching of three year BCA courses under Self Financed mode.
- (2) Strengthening of Botany & Zoology Labs for facilitating the smooth running of diploma course in Bio-informatics.
- (3) Approach Chief Minister's office with plans & estimates for the release of financial assistance for the construction of the Central Library building.
- (4) Timely submission of utilization certificate for financial assistance received from OIL INDIA LTD. in order to get the balance of assistance released.
- (5) To complete the ground floor of the Central Library Building. To approach the Governing Body of the college to accord necessary sanction for diversion of funds from other heads to the Library Construction Fund.
- (6) Construction of class rooms for Commerce Block and complete the construction by December, 2008.
- (7) Expedite the process of organization of National Level Seminar.

Signature



Name : Ajit Chandra Phukan
N.K.Shukla
Co-ordinator IQAC

Signature



Name : Dr. Bhuban Gogoi
Chairperson IQAC