



FYUGP STRUCTURE UNDER NEP 2020

(Under Dibrugarh University)

Four year Undergraduate Programme

TINSUKIA COLLEGE

TINSUKIA

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INFORMATION BOOKLET

2023-24

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From the

Principal's Desk....

Tinsukia College is a pioneering institution of Higher Education in the North Eastern part of Assam. This college has been catering the need of higher education to thousands of students of Assam and Arunachal Pradesh. The growth of this institution during the last 63 years is remarkable. As the present world is changing in very rapid strides, we have to cope up with the speed of the change.

Recently we have taken initiative to make the teaching-learning process more interactive and student friendly. Revamping the earlier traditional system of teaching, classrooms have been upgraded to real smart classrooms which will be equally beneficial for the students and the teachers.

It has always been a challenge to ensure all-round development of the students in the Semester system of education. Now implementation of FYUGP in the Degree level makes it more so. Still we are trying to provide ample opportunity for co-curricular activities in the college.

We hope that Tinsukia College will rise up to the expectation of all and make us all proud as stake holders of this educational institution.

**Dr. Surjya Chutia
Principal**



SECTION 1

Introduction

The Four-Year Undergraduate Programme (FYUGP) of Dibrugarh University is as per UGC'S curriculum framework. The four-year Choice Based Credit System semester scheme makes the product of a university at par with the global practices in terms of academic standards and evaluation strategies.

SECTION 2

Salient Features of the Four Year Undergraduate Programme with Multiple Entry and Exit options

- A. **Duration**:- Under the NEP's FYUGP, it is a **four** year degree programme.
- B. **Exits and Entries**:- The programme shall be structured in a semester mode with multiple exit options with **Certification**, **Diploma** and **Basic Bachelor Degree** at the completion of first, second and third year respectively. The candidate who completes the whole 4 year would get a **Bachelor's Degree with Honours**,
- C. **Progression**:- The four years undergraduate honours degree holder with a research component and a suitable grade are eligible to enter the 'Doctoral' (Ph.D) Programme in a relevant discipline or to enter 'Two semester Master's Degree Programme'.
- D. **Academic Bank of Credits (ABC)**:- All students taking admission into Four Years Under Graduate Programme must open 'Academic Bank of Credit'. Academic Bank of Credit is an academic service mechanism as a digital/virtual/online entity established and managed by MOE/UGC to facilitate students to become its academic account holder and passing the way of seamless student mobility.
- E. **Minor Discipline**:- All UG students are required to take an area of additional discipline called 'minor', other than the discipline which he/she has chosen as 'major'. For example, as Economics major student cannot take 'Economics' as minor also.
- F. **Change in Major**:- Students shall be allowed to change major within the broad discipline at the end of the second semester by giving him/her sufficient time to explore interdisciplinary courses during the first year. The HEIs may create 10% additional seats over and above the sanctioned strength to accommodate the request for a change of major.
- G. **Change in Minor**:- Students shall be allowed to change Minor courses of his/her areas of interest within the broad discipline at the end of the third semester. If a student pursuing a major

obtains a minimum of 12 credits from another branch then the student will be awarded Bachelor degree in previous with a minor in later.

H. **Multi Disciplinary Generic Electives:-** All UG students are required to undergo 3 introductory level courses relating to any of the board disciplines. These courses are intended to broaden the intellectual experiences and form part of liberal arts and science education. However,

- i. **Students shall not be allowed to choose or repeat any of these courses already undergone at the Higher Secondary level (12th class) and**
- ii. **The discipline which he/she has chosen as major, for example, a student having major in Economics cannot take ‘Economics’ as Multi Disciplinary Generic Elective.**

SECTION 3

FYUGP Course Structure

**COURSE STRUCTURE OF FOUR YEAR UNDER GRADUATE PROGRAMMES (FYUGP)
IN DIBRUGARH UNIVERSITY AND ITS AFFILIATED COLLEGES
TO BE EFFECTIVE FROM 2023-2024 SESSION**

Year	Semester	Course (Lecture+Tutorial+Practical) (L+T+P)	No. of Courses	Credit per Course	Total Credit	
1	1 st Semester	Major (Core)	1	4	4	
		Minor	1	4	4	
		Multi-Disciplinary Generic Elective Course: Natural Science -I/ Social Science/Humanities-I/Commerce-I	1	3	3	
		AEC Language (MIL/Regional Language)	1	4	4	
		Value Added Course 1: Understanding India	1	2	2	
		Value Added Course 2: Health and Wellness	1	2	2	
		Skill Enhancement Course	1	3	3	
		Total				22

	2 nd Semester	Major (Core)	1	4	4
		Minor	1	4	4
		Multi-Disciplinary Generic Elective Course: Natural Science -II/ Social Science/Humanities-II/Commerce-II	1	3	3
		AEC: Language and Communication Skills (English)-II	1	4	4
		Value Added Course 3: Environmental Education with emphasis on community-based activities (more emphasis on practical)	1	2	2
1	2 nd Semester	Value Added Course 4: Yoga	1	2	2
		Skill Enhancement Course	1	3	3
		Total			22
Grand Total (Semester I and II)					44
<p>The students on exit shall be awarded Undergraduate Certificate (in the Field of Study/Discipline) after securing the requisite 44 Credits in Semester 1 and 2 provided they secure 4 credits in work based vocational courses offered during summer term or internship / Apprenticeship in addition to 6 credits from skill enhancement courses earned during 1st and 2nd Semester</p>					
2	3 rd Semester	Major	2	4	8
		Minor	1	4	4
		Multi-Disciplinary Generic Elective Course: Natural Science/Social Science/Humanities- III/Commerce-III	1	3	3
		Value Added Course 5: Digital and Technological Solutions/Digital Fluency	1	2	2
		Skill Enhancement Course	1	3	3
		Ability Enhancement Course : Communicative English/ Mathematical Ability	1	2	2
		Total			22

	4 th Semester	Major (Core)	4	4 Credit per course	16	
		Minor	1	4	4	
		Community engagement (NCC/NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.)	1	2	2	
		Total			22	
Grand Total (Semester I, II, III and IV)					88	
The students on exit shall be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing the requisite 88 Credits on completion of Semester IV provided they secure additional 4 credit in skill based vocational courses offered during First Year or Second Year summer term or internship / Apprenticeship						
3	5 th Semester	Major	4	4	16	
		Minor	1	4	4	
		Internship	1	2	2	
		Total			22	
	6 th Semester	Major	4	4 Credit per course	16	
		Minor	1	4	4	
		Project	1	2	2	
	Total			22		
	Grand Total (Semester I, II, III, IV, V and VI)					132
	The students on exit shall be awarded Bachelor of (in the Field of Study/Discipline) (3 years) after securing the requisite 132 Credits on completion of Semester VI					
4	7 th Semester	Major	3	4 Credit per course	12	
		Minor	1	4	4	
		Research Ethics and Methodology	1	4	4	
		Research Project (Development of Project/Research proposal, Review of related literature)/ DSE Course in lieu of Research Project	1	2	2	
		Total			22	
	8 th Semester	Major (Core and Elective)	3	4 Credit per course	12	
		Minor	1	4	4	

	Dissertation (Collection of Data, Analysis and Preparation of Report)/2 DSE Courses of 3 credits each in lieu of Dissertation	1	6	6
	Total			22
Grand Total (Semester I, II, III, IV, V, VI, VII and VIII)				176
The students on exit shall be awarded Bachelor of (in the Field of Study/Discipline) (Honours and Honours with Research) (4 years) after securing the requisite 176 Credits on completion of Semester VIII				

SECTION 4

PROGRAMMES OF STUDY AT DEGREE LEVEL

A. Bachelor of Commerce (Honours)

The Four Year Under Graduate Programme in Commerce has 176 credit spanning over a period of four years. The semester wise break-up of the B.Com (Hons) programme is given below:

Year	Semester	Course	Title of the Course	Total Credit
Year 01	1 st Semester	C-1	Business Organization and Management	4
		Minor 1	Office Management	4
		GEC – 1	Assamese, English, Hindi, Bengali, Economics, Geography, History, Philosophy, Political Science, Physics, Chemistry, Mathematics, Statistics, Zoology, Botany, Computer Science (choose any one)	3
		AEC 1	Modern Indian Language	4
		VAC 1	Understanding India	2
		VAC 2	Health and Wellness	2
		SEC 1	MS-Excel and its Application in Business (SEC-1A)/ Tourism Management (SEC-1B)	3
			Total	22

	2 nd Semester	C-2	Financial Accounting	4	
		Minor 2	Accounting Software	4	
		GEC – 2	Assamese, English, Hindi, Bengali, Economics, Geography, History, Philosophy, Political Science, Physics, Chemistry, Mathematics, Statistics, Zoology, Botany, Computer Science	3	
		AEC 2	English Language and Communication Skills	4	
		VAC 3	Environmental Science	2	
		VAC 4	Yoga Education	2	
		SEC 2	Event management	3	
		Total			22

The students on exit shall be awarded Undergraduate Certificate (in the Field of Study/Discipline) after securing the requisite 44 Credits in Semester 1 and 2 provided they secure 4 credits in work based vocational courses offered during summer term or internship / Apprenticeship in addition to 6 credits from skill based courses earned during 1st and 2nd Semester

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Year 02	3 rd Semester	C- 3	Business Economics	4
		C- 4	Entrepreneurship	4
		Minor 3	Goods and Services Tax	4
		GEC – 3	Assamese, English, Hindi, Bengali, Economics, Geography, History, Philosophy, Political Science, Physics, Chemistry, Mathematics, Statistics, Zoology, Botany, Computer Science	3
		VAC 3	Digital and Technological Solutions / Digital Fluency	2
		AEC – 3	Communicative English / Mathematical Ability	2
		Sec - 3	Introduction to Stock Market (SEC-3A)/ Hospitality Management (SEC-3B)	3
		Total		
	4 th Semester	C – 5	Business Environment	4
		C – 6	Marketing Management	4
		C – 7	Financial Management	4
		C - 8	Cost Accounting	4
		Minor 4	Business Law	4
			Community Engagement (NCC /NSS /Adult Education /Student mentoring / NGO /Govt. Institutions, etc)	2
		Total		
Grand Total (Semester I, II, III and IV)				88

The students on exit shall be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing the requisite 88 Credits on completion of Semester IV provided they secure

additional 4 credit in skill based vocational courses offered during First Year or Second Year summer term				
Year 03	5th Semester	C – 9	Human Resource Management	4
		C – 10	Security Analysis (C-10A)/ Service Marketing (C-10B)/ Human Resource Planning (C-10C)/ Indian Banking System (C-10D)	4
		C -11	Cost and Management Accounting (C-11A)/ Brand Management (C-11B)/ Industrial Relations (C-11C)/ Banking Law and Practice (C-11D)	4
		C -12	Advanced Financial Accounting (C-12A)/ Consumer Behaviour (C-12B)/ Human Resource Development (C-12C)/ Fundamentals of Insurance (C-12D)	4
		Minor 5	Indian Economy	4
			Internship	2
		Total	22	
	6th Semester	C – 13	Indian Financial System	4
		C – 14	Income Tax Law and Practice (C-14A)/ Agricultural and Rural Marketing (C14B)/ Compensation management (C-14C)/ Insurance Management (C-14D)	4
		C – 15	Auditing (C-15A)/ Advertising and Promotion (C-15B)/ Global Human Resource Management (C-15C)/ Micro Finance (C-15D)	4
		C – 16	Financial Statement Analysis (C-16A)/ Customer Relationship Management (C-16B)/ Labour Law (C-16C)/ Regulatory Framework for Insurance (C-16D)	4
		Minor 6	Business Statistics	4
			Project	2
	Total	22		
Grand Total (Semester I, II, III, IV, V and VI)				132
The students on exit shall be awarded Bachelor of (in the Field of Study/Discipline) Honours (3 years) after securing the requisite 132 Credits on completion of Semester 6				
Year 04	7th Semester	C – 17	Contemporary Issues in Business Research	4
		C -18	Project Preparation and Report Writing	4
		C – 19	Company Law	4
		Minor 7	Small Business Management	4
			Research Ethics and Methodology	4
			Research Project – I (Development of Project / Research Proposal and Review of Related literature) / DSE Course in lieu of Research Project	2
		Total	22	
	8th Semester	C – 20	Strategic Management	4
		C – 21	Quantitative Techniques in Business Research	4
		C – 22	Intellectual Property Right	4
		Minor 8	Corporate Governance	4
			Dissertation (Collection of Data, Analysis and Preparation of Report) / 2 DSE Courses of 3 credits each in lieu of Dissertation	6
			Total	22

Grand Total (Semester I, II, III, IV, V, VI, VII and VIII)	176
The students on exit shall be awarded Bachelor of (in the Field of Study/Discipline) (Honours with Research)(4 years) after securing the requisite 176 Credits on completion of Semester 8	

Abbreviations Used:

- C = Core/Major
- GEC = Generic Elective Course / Multi Disciplinary Course
- AEC = Ability Enhancement Course
- SEC = Skill Enhancement Course
- VAC = Value Added Course

SECTION 5

B. Bachelor of Arts (Honours)

Programme Structure:- The B.A programme with Honours will be awarded to a student on completion of 176 credits spanning over a period of four years. The programme has 22 major (core) courses in a chosen discipline, 8 minor courses, 3 Multidisciplinary Generic Elective Courses, 3 Ability Enhancement Courses, 5 Value Added Courses, 3 Skill Enhancement Courses, 1 community engage course, 1 internship, 1 project, 1 research methodology course, 1 Research Project or DSEI and 1 Dissertation or 2 DSE III and DSE IV.

A. **Major Disciplines:** Students have to choose **any one** of the following disciplines as ‘Major’:-
Assamese, English, Hindi, Bengali, Economics, Geography, History, Philosophy, Political Science

B. **Minor Disciplines:** Students have to choose **any one** of the following disciplines as ‘Minor’:-
Assamese, English, Hindi, Bengali, Economics, Geography, History, Philosophy, Political Science

However, as mentioned earlier a student cannot take the same discipline as ‘Minor’ which he/she has selected as ‘Major’.

C. **Multidisciplinary Generic Electives:** Following courses are offered as Multidisciplinary Generic Electives: (choose any one)

- i. Assamese, English, Hindi, Bengali, Economics, Geography, History, Philosophy, Political Science

- ii. Physics, Chemistry, Mathematics, Statistics, Zoology, Botany, Computer Science
- iii. Fundamental of Accounts, Marketing for Beginner

Most Important:

- i. Students shall not be allowed to choose or repeat any of these courses already undergone at the Higher Secondary level (12th class) and
- ii. The discipline which he/she has chosen as major, for example, a student having major in Economics cannot take ‘Economics’ as Multi Disciplinary Generic Elective.

Student wise course structure and credits of B.A Honours:

Year	Semester	Course	No of Course	Credit per course	Marks
Year 01	1 st Semester	Major (Core) I	1	4	100
		Minor I	1	4	100
		Multi Disciplinary Generic Elective I	1	3	100
		AEC I (MIL/Regional Language) *MIL does not include Alte English	1	4	100
		VAC I – Understanding India	1	2	50
		VAC II – Health & Wellness	1	2	50
		Skill Enhancement Course I	1	3	100
		Total	7	22	600
	2 nd Semester	Major (Core) II	1	4	100
		Minor II	1	4	100
		Multi Disciplinary Generic Elective II	1	3	100
		AEC II – English	1	4	100
		VAC III – EVS	1	2	50
		VAC IV – Yoga	1	2	50
SEC		1	3	100	
Total		7	22	600	
Year 02	3 rd Semester	Major III	1	4	100
		Major IV	1	4	100
		Minor III	1	4	100
		Multi Disciplinary Generic Elective III	1	3	100
		VAC V – Digital and Technological Solution/Digital fluency	1	2	50
		SEC	1	3	100
		AEC III – Communicative English/ Mathematical Ability	1	2	50
		Total	7	22	600
	4 th Semester	Major V	1	4	100
		Major VI	1	4	100
		Major VII	1	4	100
		Major VIII	1	4	100
		Minor IV	1	4	100

		Community Engagement (NCC/NSS/ Adult Education/ Student Mentoring, NGO/Govt.Institution etc.)	1	2	50
		Total	6	22	550
Year 03	5 th Semester	Major IX	1	4	100
		Major X	1	4	100
		Major XI	1	4	100
		Major XII	1	4	100
		Minor V	1	4	100
		Internship	1	2	50
		Total	6	22	550
	6 th Semester	Major XIII	1	4	100
		Major XIV	1	4	100
		Major XV	1	4	100
		Major XVI	1	4	100
		Minor VI	1	4	100
		Project	1	2	50
Total		6	22	550	
Year 04	7 th Semester	Major XVII	1	4	100
		Major XVIII	1	4	100
		Major XIX	1	4	100
		Minor VII	1	4	100
		Research Ethics and Methodology	1	4	100
		Research Project/DSE I Course in lieu of Research project	1	2	50
		Total	6	22	550
	8 th Semester	Major XX	1	4	100
		Major XXI	1	4	100
		Major XXII	1	4	100
		Minor VIII	1	4	100
		Disertation or a. DSE II b. DSE III	1	6	100
		Total	5	22	500

SECTION 6

C. Bachelor of Science (Honours)

Programme Structure:- The B.Sc programme with Honours will be awarded to a student on completion of 176 credits spanning over a period of four years. The programme has 22 major (core) courses in a chosen discipline, 8 minor courses, 3 Multidisciplinary Generic Elective Courses, 3 Ability Enhancement Courses, 5 Value Added Courses, 3 Skill Enhancement Courses, 1 community engage course, 1 internship, 1 project, 1 research methodology course, 1 Research Project or DSEI and 1 Dissertation or 2 DSE III and DSE IV.

D. **Major Disciplines:** Students have to choose **any one** of the following disciplines as ‘Major’:
Physics, Chemistry, Mathematics, Statistics, Zoology, Botany, Geography

E. **Minor Disciplines:** Students have to choose **any one** of the following disciplines as ‘Minor’:
Physics, Chemistry, Mathematics, Statistics, Zoology, Botany, Geography, Computer Science

However, as mentioned earlier a student cannot take the same discipline as ‘Minor’ which he/she has selected as ‘Major’.

F. **Multidisciplinary Generic Electives:** Following courses are offered as Multidisciplinary Generic Electives: (choose any one)

- i. Physics, Chemistry, Mathematics, Statistics, Zoology, Botany, Computer Science
- ii. Assamese, English, Hindi, Bengali, Economics, Geography, History, Philosophy, Political Science
- iii. Fundamental of Accounts, Marketing for Beginner

Most Important:

- i. **Students shall not be allowed to choose or repeat any of these courses already undergone at the Higher Secondary level (12th class) and**
- ii. **The discipline which he/she has chosen as major, for example, a student having major in ‘Physics’ cannot take ‘Physics’ as Multi Disciplinary Generic Elective.**

Student wise course structure and credits of B.Sc Honours:

Year	Semester	Course	No of Course	Credit per course	Marks
Year 01	1 st Semester	Major (Core) I	1	4	100
		Minor I	1	4	100
		Multi Disciplinary Generic Elective I	1	3	100
		AEC I (MIL/Regional Language) *MIL does not include Alte English	1	4	100
		VAC I – Understanding India	1	2	50
		VAC II – Health & Wellness	1	2	50
		Skill Enhancement Course I	1	3	100
		Total	7	22	600
	2 nd Semester	Major (Core) II	1	4	100
		Minor II	1	4	100
		Multi Disciplinary Generic Elective II	1	3	100
		AEC II – English	1	4	100
		VAC III – EVS	1	2	50
		VAC IV – Yoga	1	2	50
SEC		1	3	100	
Total		7	22	600	
Year 02	3 rd Semester	Major III	1	4	100
		Major IV	1	4	100
		Minor III	1	4	100
		Multi Disciplinary Generic Elective III	1	3	100
		VAC V – Digital and Technological Solution/Digital fluency	1	2	50
		SEC	1	3	100
		AEC III – Communicative English/ Mathematical Ability	1	2	50
		Total	7	22	600
	4 th Semester	Major V	1	4	100
		Major VI	1	4	100
		Major VII	1	4	100
		Major VIII	1	4	100
		Minor IV	1	4	100
		Community Engagement (NCC/NSS/ Adult Education/ Student Mentoring, NGO/Govt Institution etc.)	1	2	50
Total		6	22	550	

Year 03	5 th Semester	Major IX	1	4	100
		Major X	1	4	100
		Major XI	1	4	100
		Major XII	1	4	100
		Minor V	1	4	100
		Internship	1	2	50
		Total	6	22	550
	6 th Semester	Major XIII	1	4	100
		Major XIV	1	4	100
		Major XV	1	4	100
		Major XVI	1	4	100
		Minor VI	1	4	100
		Project	1	2	50
Total		6	22	550	
Year 04	7 th Semester	Major XVII	1	4	100
		Major XVIII	1	4	100
		Major XIX	1	4	100
		Minor VII	1	4	100
		Research Ethics and Methodology	1	4	100
		Research Project/DSE I Course in lieu of Research project	1	2	50
		Total	6	22	550
	8 th Semester	Major XX	1	4	100
		Major XXI	1	4	100
		Major XXII	1	4	100
		Minor VIII	1	4	100
		Disertation or a. DSE II b. DSE III	1	6	100
		Total	5	22	500

SECTION 7

Courses, Registration, Attendance, Examination, Evaluation etc.

A. Attendance:

- i. The Course Teacher shall be responsible for maintaining a record of attendance of students who have enrolled for the course.
- ii. All Course Teachers of college/institutions shall intimate the Principal/ Director of a college/ Institute through the Head of the Department concerned at least thirty calendar days before the last instruction day in the semester, the particulars of all students who have less than 80% of attendance during the total number of class days. In case of University Departments/Centre for Studies all course teachers shall intimate the Head of the Department/Chairperson of the Centre for Studies concerned at least thirty calendar days before the last instruction day in the semester, the particulars of all students who have less than 80% of attendance during the total number of class days.
- iii. A student who has less than 80% attendance in average shall not be permitted to sit for the End-semester examination. However, that it shall be open to the University to grant exemption to a student who has attended a minimum of 70% classes but failed to obtain the prescribed 80% attendance for valid reasons, on recommendation of the Head/Chairperson/ Principals of the Department/Centre/College on payment of a prescribed fee(s). The Head of the Departments/Chairperson of the Centre for Studies/Principals of the Colleges shall announce the names of all students who shall not be eligible to take the Endsemester examinations in the various Programmes and send a copy of the same to the Controller of Examinations. Such candidates shall have to repeat the concerned Course(s) when it is offered next.
- iv. A student declared as dis-collegiate shall not be allowed to proceed to the next higher Semester. He/she shall need to pursue the Semester afresh in which he/she was declared as dis-collegiate along with the next fresh batch.

B. Examination and Evaluation:

- a) Examination and evaluation shall be done on a continuous basis, at least two times during a Semester including the End Semester Examination.
- b) There shall be 20% marks for in-semester assessment and 80% marks for End-semester examination in each course during every semester.
- c) There shall be no provision for re-evaluation of the answer-scripts of the end-semester examinations. However, a candidate may apply for re-scrutiny.

d) In-semester Assessment:

- i. In in-semester assessment, different tools such as objective tests, written tests, assignments, paper presentation, laboratory work, etc. suitable to the courses may be employed.
- ii. The students shall be informed in advance about the nature of assessment. Students shall be required to compulsorily attend in-semester assessment including appearing the sessional tests, failing which they will not be allowed to appear for the End-semester examination. A Student cannot repeat In-semester examinations. The Department/Centre for Studies may arrange special in-semester examination whenever necessary.

e) End Semester Examination:

- i. There shall be one End semester examination carrying 80% Marks in each course of a Semester covering the entire syllabus prescribed for the Course. The End semester examination is normally a written/laboratory-based examination/Project Work/Dissertation.
- ii. The Controller of Examinations shall make necessary arrangements for notifying the dates of the End semester examinations and other procedures as per Dibrugarh University Rules (at least 20 days in advance) and the Academic Calendar notified by the University.
- iii. The time given for End-semester examination for each Course shall be based on the credits/marks of the course.
- iv. Emphasis needs to be given on problem solving, application level questions as prescribed by National Education Policy, 2020. The question paper should include different forms of question.

C. Results and Progression:

- a. A candidate shall be declared as passed a Programme, provided he/she secures
 - i. At least 30% of marks in each Course in the End Semester Examinations combining both theory and practical examinations
 - ii. At least 'P' grade in the 10 point scale combining both the in-semester and End Semester Examination performance.
 - iii. There shall be no separate pass mark for In-semester Assessment.
- b. A candidate shall be declared as passed a semester/ programme, provided he/she secures at least 'P' grade in the 10 point scale (given in clause) in all the Courses separately.
- c. There may be moderation of In-semester Assessment marks/End Semester marks as and when necessary.

- d. The marks of In-semester examinations obtained by the candidate shall be carried over for declaring any result.
- e. A candidate who fails or does not appear in one or more Courses of any end semester examinations up to fifth Semester shall be provisionally promoted to the next higher semester with the failed course as carry over course(s). Such candidates will be eligible to appear in the carryover course in the next regular examinations of those courses. If a candidate fails in any of the components (either theory or practical) of a course the candidate shall have to reappear in the examination for both the components.
- f. If a candidate clears the sixth semester examination before clearing all the courses of the previous semesters, the result of the sixth semester examination of that candidate shall be withheld and his/ her results shall be announced only after he/ she clears the courses of the previous semesters.
- g. A candidate who fails or does not appear in one or more courses of seventh semester examinations shall be provisionally promoted to the eighth semester with the failed course as carry over course(s). If a candidate clears the eight semester examination before clearing all the courses of the seventh semesters, the result of the eighth semester examination of that candidate shall be withheld and his/ her results shall be announced only after he/ she clears the courses of the previous semester.
- h. A student must clear all his/her Semester Examinations within six (6) years for three year undergraduate programme and seven years for four year undergraduate programme (with honours/research) from the dates of admission to the First Semester of any Programme irrespective of the number of examinations appeared by the student.
- i. Since the Semester system involves continuous assessment, there shall be no scope for a student to appear as a private candidate in any programme in this system.
- j. A candidate shall be declared to have passed provided he/she has passed all the Semesters and in all the Courses separately for the concerned programme.
- k. The Controller of Examinations shall declare the results of different programmes and issue Grade-sheets. The merit list shall be prepared only for the regular candidates and it does not include the backlog candidates.
- l. The first rank holder of a programme shall be decided on the basis of the CGPA. However, the Overall Weighted Percentage of Marks (OWPM) of a candidate shall be considered in case of tie in CGPA.
- m. Results of the candidates appeared in the Betterment or Backlog Examinations shall not be counted for the award of Prizes/Medals, Rank or Distinction.

D. Grading System:

- a. The absolute grading system shall be applied in evaluating performance of the 21 students.

- b. The following scale of grading system shall be applied to indicate the performances of students in terms of letter grade and grade points as given below:

Letter Grade with meaning		Grade Point
O	Outstanding	10 (Marks securing 90% and above)
A+	Excellent	9 (Marks securing 80%-90%)
A	Very Good	8 (Marks securing 70% -80%)
B+	Good	7 (Marks securing 60% -70%)
B	Above Average	6 (Marks securing 50% -60%)
C	Average	5 (Marks securing 40%- 50%)
P	Pass	4 (Marks securing 30%-40%)
F	Fail	0
Ab	Absent	0

*Exclusive Class Interval technique shall be followed in calculation of Grade Point.

- c. Computation of SGPA and CGPA: The procedure to compute the SGPA and CGPA are given below

- i. The SGPA is the ratio of the sum of the products of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits off all the courses undergone by a student.

$$SGPA (S_i) = \frac{\sum C_i G_i}{\sum C_i}$$

Where C_i is the number of credit of the i th course and G_i is the grade point scored by the student in the i th course.

Example for computation of SGPA

Semester	Course	Credit	Letter Grade	Grade Point	Credit Point (Credit X Grade)
I	Major (Core)	4	A	8	4X8=32
I	Minor	4	B+	7	4X7=28
I	GEC 1	3	B	6	3X6=18
I	AEC (Language)	4	A+	9	4X9=36
I	Value Added Course I	2	A	8	2X8=16

I	Value Added Course II	2	A	8	2X8=16
I	SEC	3	B+	7	3X7=21
		22			167
SGPA					167/22= 7.59

- ii. The CGPA is also calculated in the same manner taking in to account all the courses undergone by a student over all the semesters of a programme.

$$CGPA (Si) = \frac{\sum CiSi}{\sum Ci}$$

Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI
Credit: 22	Credit: 22	Credit: 22	Credit: 22	Credit: 22	Credit: 22
SGPA: 7.59	SGPA: 8.00	SGPA: 7.6	SGPA: 7.59	SGPA: 8.00	SGPA: 7.00
CGPA= (22 X 7.59+ 22 X 8.00+22 X 7.6+22 X 7.59+22 X 8.00+22 X 7.00)/132= 7.63					

The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.

- iii. **Conversion of CGPA in to percentage (%):** CGPA will be multiplied by 10. Percentage of marks = (CGPA X 10)
- iv. The Letter grade 'B+' and above shall be considered as First Class and Letter grade 'B' shall be considered as Second Class.
- v. A student is considered to have completed a course successfully and earned the prescribed credits if he/she secures a letter grade other than F (Failed) or 'Abs' (Absent/Incomplete).
- vi. If a candidate secures 'F' grade in a Course, he/she shall have to reappear in the Course in the next legitimate chance.
- vii. If a student secures 'F' grade in Project Work/ Dissertation/ assignment etc., he/she shall have to re-submit it after necessary revisions. The Result shall be declared with next regular batch.
- viii. 'Abs' grade shall be awarded to a candidate if he/she has not fulfilled the following requirements:
1. If a candidate fails to appear in any Course(s) in an end semester examination.
 2. If a candidate fails to submit the project work/dissertation / assignment of an end semester examination.
 3. If a candidate is certified as not eligible to appear in any course(s) in an end semester examination by the Course Teacher(s) due to insufficient attendance in lectures, tutorials practical or fieldworks.
- ix. The candidates not appearing in a Semester Examination shall be considered as an 'Abs' candidate and that will be reflected in the Grade Sheet of the candidate. These candidates shall have to convert the 'Abs' grade by appearing in the next examination on the Course (provided he/ she has legitimate chance to appear the Course) concerned or by submitting project work/dissertation/ assignment etc.

SECTION 8

Administrative Staff

1. Dr. Surjya Chutia, Principal
Contact No: 9954456991
2. Dr. Ranjan Kumar Das, Vice-Principal
Contact No: 9435736364

SECTION 9

List of Head of Department

Sl no	Name of the Department	Present Head	Contact No
1	Physics	Dr. Rajib Konwar	9435136623
2	Chemistry	Prof. Monika Devi	9435532505
3	Mathematics	Dr. Deepika Bhattacharjee	9954042550
4	Statistics	Prof. Rajen Saikia	9435736329
5	Zoology	Dr. Rupali Gogoi	9435131075
6	Botany	Dr. Susmita Chakraborty	9435739925
7	Geography	Dr. Pranamika Das	9435002033
8	Assamese	Prof. Kanak Kalita	9435335719
9	English	Prof. Anjali Baruah	9435036140
10	Hindi	Dr. Ratna Gopal Gogoi	9401077273
11	Bengali	Dr. Sushanta Kar	9954226966
12	Economics	Prof Ajit Chandra Phukan	9435135650/8812009830
13	History	Prof Pranab Kumar Dutta	9435134617
14	Philosophy	Prof. Sangita Baruah	9435039378
15	Political Science	Dr. Roshmi Dutta	9435531540
16	Commerce	Prof. Niranjan Kumar Shukla	7896433908
17	Computer Science	Md. Faruk Hussain	9435139285

SECTION 10

Important contact persons for any query relating to admission

For Arts Stream:

- | | |
|---------------------------|------------------------|
| 1. Dr. Mriganka Choudhury | Contact No. 9613645497 |
| 2. Dr. Sakarsing Boro | Contact No. 9707089665 |

For Science Stream:

- | | |
|-------------------------|------------------------|
| 1. Dr. Satyajyoti Gogoi | Contact No. 8011239371 |
| 2. Prof. Ranjan Gogoi | Contact No. 8011645942 |

For Commerce Stream:

- | | |
|---------------------|------------------------|
| 1. Prof N.K Shukla, | Contact No. 7896433908 |
|---------------------|------------------------|

SECTION 11

Admission Fee for Degree Semester Class

Sl. No.	Particulars of Fees	Science	Arts/Commerce
		Maj	Maj
1	Admission Fees	400	400
2	Development Fees	500	500
3	Library Fees	200	200
4	College Examination (Test)	200	200
5	Sports & Cultural Development	200	200
6	Electricity	500	500
7	Identity Card	100	100
8	Medical (General)	20	20
9	Establishment	800	800
10	N.C.C/Scout & Guide	30	30
11	College Environment Development	600	600
12	I.Q.A.C	200	200
13	N.S.S	20	20
14	University Sports Fee	35	35
15	Skill Development (Workshop shed and equipments)	100	100
16	IT Fees	200	200
17	Multi-Gym	30	30
18	Students Group Insurance	29	29
19	Students' Union Fees	1200	1200
20	Contingency	300	300
21	DU registration	350	350
22	Tuition Fee (Annually)	1020	840
23	Laboratory Fee (per subject @400/-)	0	0
24	Enrolment Fee	100	100
25	Computer Science	0	0
	TOTAL AMOUNT	7134	6954

N.B.

- 1) The students of **Science** stream will have to pay Laboratory Fees (per subject) Rs.400/-
- 2) The Students having **Geography** and **Statistics** subjects in Arts stream will have to pay Rs.400/- in each subject.
- 3) The students having **Computer Science** for Science stream will have to pay an extra amount of Rs. 2000/-.
- 4) The students who have avail the Fees Waive Scheme; they also must pay the Union Fees of Rs.1200/- only.